



AKS University
SATNA

The University with Difference

LIBRARY POLICY & PROCEDURES

LIBRARY MANUAL



“ Every reader his
or her book.
Every book
its reader. ”

Dr. S.R. Ranganathan


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AKS University, Satna


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Librabry Policy AKS University Satna

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AKS University Satna Library Policy

1. Introduction

The Ranganathan Central Library of the AKS University Satna located at the Centre of the University Teaching Department, is the academic information centre of the University.

As a central service facility of the university, we are committed to the Mission Statement of the University and maintain professionalism, constant renewal, innovation, striving for excellence and outstanding performance in the knowledge process.

The policy of the University Library as a modern academic information centre is based to fulfill the five Laws of Library Science of Dr. S. R. Ranganathan;

- Books are for Use
- Every Reader His/Her Book
- Every Book Its Reader
- Save the time of Reader
- Library is a growing Organism

The very purpose of the Ranganathan Central library is to integrate the information support system with the educational activities in all possible ways and to meet the expectations of the academic community of the University and those who access our library resources from other academic and research institutions. This library has been evolved as a resource center for integration of Academic (i.e. resource selection, technical processing, organization of materials, readers' services, update the new developments etc.) and Administrative (i.e. acquisition of materials, bill processing, budget management, etc.) aspects of the institute.

Dr. S. R. Ranganathan, the father of Library and Information Science in India, introduced the concept of "trinity in library". According to him library having three inter-dependent components books, reader and staff will make the Library as a social institution.

Keeping in view to maintain the functionality towards effective integration and dissemination of information services to stakeholders, the library policy and procedure (manual) has been prepared for its everyday activities in order to follow uniform procedures as per respective library guidelines.

2. Vision

"Promote access to library resources, facilities and services needed by members of the higher education community for the successful pursuit of academic programs and research activities."

3. Mission

- Serve as a Knowledge Hub of the University.
- Promote intellectual growth and creativity of students and faculty by developing collections, facilitating access to information resources, resource sharing through consortia like DELNET.
- Help enhance the quality of teaching, research and outreach services of the University.



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- Protect copyright and other intellectual property rights of the University publications, patents, and research papers.
- Assist the University in knowledge management and research activities through a robust process of obtaining feedback from the library users and resolution of their grievances, if any.

4. Objective

- To select, acquire, preserve and disseminate relevant and latest information to our users.
- To supply the latest information to all specialties in their respective field.
- To issue and return the books and other reading materials within reasonable time.
- To display photographs, pamphlets and other relevant materials on notice boards.
- To provide computer-based information services to all the users (availability of the Books, Author wise, Publisher wise, Title wise)
- To assist the user to access the information on World Wide Web.
- To develop the collection of the library by acquiring books and Periodicals in print as well as in digital format.
- To develop the habit of self-learning and lifelong learning.

5. Role of Library

A Library is the powerhouse of any Institution. It caters to the research and teaching activities of institutions. It collects, manages and disseminates the information to its users according to their need. The Library is situated in the heart of the campus incorporating the modern technologies to provide the readers right information at the right time.

6. Library Membership

Library will provide membership to all bonafide Students, Teaching and Non- Teaching staff members of AKS University.

Loan Privileges

Tem Category	Borrowers Type	No. of Books	Loan Period	Overdue Charges	
BOOKS	Faculty Members	10	One Semester	Rs. 2/- per day for each overdue item	
	Non-Teaching Staff	10	One Semester		
	Research Scholar	6	1 Month		
	Students				
	Circulation	4	21 Days		
	Book Bank	4	180 Days		
NON BOOK MATERIAL	Faculty	2	7 Days		
	Students	2	7 Days		



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7. Working Hours

Monday to Saturday (Working days)	9:00 a.m. to 6:30 p.m.
During Examination Days	8:00 a.m. to 8:00 p.m.
Sunday	Closed

8. Library Rules

Students and staff of AKS University are eligible to access and use the library by following library rules and regulations but to checkout library resources one will need to become a library member. Alumni students and staff will be welcome to use the library. Visitors from different academic institutions are also welcomed to use the library with prior permission from the competitive authority.

A. General Rules

1. Every student must possess his/her University Identity Card while making use of the Library facility and produce the same to the Library Staff on entering the Library.
2. All the users shall sign in the gate register at the entrance of the Library.
3. Silence must be observed in the Library.
4. Use of Mobile phones in the Library is strictly prohibited.
5. Personal books, files, lab coat/apron and articles will not be allowed inside the Library restricted area. The students are requested to take care of their belongings. Library will not take responsibility for any kind of loss of personal belongings.

B. Rules related to Reading Section/ Reference:

1. Reading section will provide only reading facilities of books, Journals. Magazines and Newspapers etc to the users within the Library.
2. Users should work quietly and be considerate to others using the Reading Room
3. The seats are to be used/ occupied on the first come first served basis.
4. Capturing/reserving seats for friends /future use is strictly prohibited. Other scholars may remove the bags and books if these are left unattended on the tables
5. Damaging book (e.g.Tearing, page missing, loss of binding and wet Book etc.) or theft of Library Collections is an offence and those responsible will be prosecuted.
6. Tearing of sheets from Journals, newspapers and other reading materials etc. is strictly prohibited and is punishable offence.
7. No food or drink (including bottled water) is allowed on the Reading Table.
8. Napping, drinking tea, and edibles and behavior which may disturb other Users are strictly prohibited inside the library.
9. Readers leaving the library should allow the library/security staff to examine their personal belongings, if needed.
10. The borrowing facility can be restricted or suspended in case of misbehavior or misuse of the library facilities/ materials

C. Use of Computers and Internet

- a) Personal Laptop Computers will be allowed inside the library but the users will maintain such an environment which will not disturb the others.



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- b) Internet access will be provided to the users having laptops; necessary access permission to use the internet will be available from the IT section.
- c) Laptops, Computers, tablets, and Internet will be used only for academic purposes.
- d) User will not use internet and any other equipment for recreational purpose

D. Circulation Rules

1. Students must carry their College Identity Card with them at all times in a Library. Show their cards if a member of staff requests them to do so and it is compulsory to shown at the time of Issue/ Return of books.
2. In case of misprint/ fade of photograph on your Identity Card, you have to show another photo ID proof (PAN Card, DL, Voter ID Card, Aadhaar Card and Passport etc.) to prove your identity.
3. Demanded books will be not re-issued and not interchanged.

E. Overdue Charges:

1. An overdue charge @Rs.2/- per day will be levied after the due date
2. Maximum over-due charges would be three times the latest edition cost of issued book.
3. Library will not provide any exemption on overdue charges during examinations, vacations and holidays etc., only except in Pandemics and Natural Disasters.

F. Lost/Damaged Library Documents:

1. Loss of Library cum ID cards and books should be reported to the Librarian immediately in writing
2. For lost or damaged book (e.g. Torned, missing page, loss of binding and wet book etc.), patron has to pay two times cost of the book along with overdue and other charges as applicable
3. Entire volume cost is recovered for the document which is a part of multi volumes/ issue set.

G. Inter library Loans

Interlibrary loan and document delivery (ILL/DD) is a collaborative library service that uses local/state, libraries to obtain documents and other materials unavailable in a local library's collection. Interlibrary loans (ILL) have undergone many changes over the last few years for various reasons, including significant technological improvements. AKS University has become a member of the consortia, called DELNET.

9. Library Committee

The library shall be managed and administered by a Library Committee under the supervision and control of the Board of Management. The Library Committee is responsible for the performance of its duties and the exercise of its powers. The function of the Library Committee is to support the functioning of the library so in order to facilitate the library development plans by advocating the library development activities with the management. The Committee's main objective is to aid in the establishment of a bridge between the Library and the academic fraternity and the institute administration. The Library Committee acts as a channel of communication and dialogue between the library and its users.



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9.1. Composition

Library Advisory Committee consists of the following members

Sr. No	Designation	Position
1	Vice-Chancellor	Chairperson
2	Librarian (Head of Lib. & Inf. Center)	Co-Ordinator/ Member Secretary
3	Registrar	Member
4	Dean/HODs of various Faculties	Member

9.2. Roles and Responsibilities of the Library Committee

The Library Committee shall advise the University and guide the Librarian on following matters

- In the management of Central Library with special reference to the 'Services rendered to the users.
- Monitoring Library budget and its' control.
- Monitoring the usage of the Digital Library.
- Considering any matter referred to it by the Academic Council.
- Undertaking periodic reviews of the Libraries and make recommendations for improvement.

9.3. Library Meeting

Notice the Secretary (Librarian) shall issue the notice of convening the meeting along with the copy of the Agenda notes to each member at least seven days before the meeting of the committee after obtaining the approval of the Vice-Chancellor.

9.4. Minutes of the meeting

Minutes of various meetings shall be recorded by the Member secretary and circulated to all the members for consideration and approval.

10. Stock verification

Stock verification is an annual process which will be conducted the academic year end or before the academic year beginning. It discloses the position of the loss of documents so that the replacement may be made in case of important documents lost.

11. Weeding Policy

A committee will be formed whenever there is a need for weeding out obsolete books. Weeding of books will be approved by the Vice-Chancellor.

12. Library Activities

12.1. Library Internet / E-Journals and E-book Service



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The library provides individual user ID and its password to users for making use of e-resources for INFLIBNET N-LIST, Delnet and Other databases are made available through IP Based.

<https://jgatenext.com/>

<https://nlist.inflibnet.ac.in/index.php>

<https://ess.inflibnet.ac.in/oes/memberhome.php>



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The screenshot displays the 'Online e-Resource Requisition System' interface. At the top, there's a navigation bar with the eShodhSindhu logo and the text 'Online e-Resource Requisition System'. Below this, a banner reads 'Online e-Resource Requisition System >> Institute Profile'. The main content area is titled 'Institute Profile' and contains a box with the following information:

- AKS University, Satna**
Sherganj., Panna Road, Satna, Satna, Madhya Pradesh - 485001
- User Details:**
Update Data
Source: aishw (2019-20)
No. of FTE / Users: 8662 [284 (faculty) + 8378 (students)]
Consortia Name:
- Librarian / Professor I/c Library**
Contacts:
Mr. DASHRATH PATIDAR
LIBRARIAN
Phone: 07672-96859697
Email: librarian@aksuniversity.com
- Technical Contacts:**
- IP Details**
The Ranges of IP addresses used for Internet Access

<https://discovery.delnet.in/>

The screenshot shows the 'DELNET - Home' page. At the top, there's a navigation bar with the DELNET logo and the text 'DELNET - Home'. Below this, a banner reads 'Wishing you a Year of Infinite Possibilities. Cheers to a Year of Learning and Growth! HAPPY NEW YEAR 2024'. The main content area is titled 'Search the DELNET Digital Library Resources' and contains a search bar with the following options:

- Search the DELNET Digital Library Resources
- All Fields
- All Location
- Select Format
- Find

Below the search bar, there's a section for 'Full-text Digital Library Resources' with a 'Knowledge Gainer' button and a 'ViSiOn Portal' button.

12.2 Open Access

It provides open access to all library users. They can browse, read the any references in the reference section. It helps users to make full use of the resources available in the library



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12.3 Scanner / Reprography Facility

This is another area where the photo copying service is provided to student and staff members to facilitate the prompt information and service.

12.4. Barcode Technology

All books are bar coded.

12.5. Catalogue

List of Books, Periodicals & Journals, E-Resources, Audio Cassettes, Project reports, etc available as on title wise, Author wise & Subject wise.

12.6. Suggestion Box

In Addition to the library appraisal 'Suggestion Box' is kept in the library once in a week it is opened and suggestions are taken care off.

13. Collection Development Policy

13.1. Procurement Policy for Electronic Resources

- The e-books (Bundle and Pick and Choose module) will be procured after the approval of Library Committee and competent authority directly from the Publishers or its authorized agent on perpetual access basis. The provision will also be made to collect the requisition from the students and research scholars and received requisition will also be put up before Library committee.
- The e-Journals (other than central funding through eSS, INFLIBNET) will be procured on perpetual access basis directly from the Publishers or its authorized agent on eSS negotiated rates or on the publishers rates after the approval of Library Committee and competent authority.
- The e-databases (other than central funding through eSS, INFLIBNET) will be procured directly from the Publishers or its authorized agent on eSS negotiated rates or on the publishers rates after the approval of competent authority.

14. Membership/MoU Policy

The membership/MoU of Library Network, Leading Society and Association etc in the specific subject area will be taken/signed after the approval of Library Committee and Competent Authority.

15. Policy related to use of Plagiarism checking Software

The UGC has underlined the importance of academic integrity in scholarly publications and academic accordingly, the University provides two Plagiarism checking software to its Community, namely Drill Bit. This policy suggests that the Library Advisory committee may come with clear policy on providing Login Credentials to the Faculty members. Drill Bit being paid Plagiarism Checking software and hence the pricing of the following years licensing can be based on the usage of the current year. Hence this policy provides to reduce the submission frequency to two. That means student project can only be submitted two times for similarity checking instead of the current practice of three times.



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16. Thesis Submission:

At the time of final submission of PhD thesis, the scholar must submit a soft copy of the thesis in a single file and also the chapter-wise split-up format in DVD to the Central Library for uploading in the Shodhganga portal (UGC-INFLIBNET). The prescribed thesis soft copy submission application form is available in office of the Dean-Academic Research.

If thesis is applied for patent or waiting for number will be published in Shodhganga portal with an embargo (title of thesis only displayed) period for one year on renewal basis. The request letter may submit to INFLIBNET from Registrar of the University.

17. Books Selection and Recommendation

- It has been customary for the faculty and students to participate in book selection in the University Library.
- The Library will send the circular to all departments every year requesting the Heads of departments to forward the list of books required for the next academic year.
- The recommendations received from the HOD will be approved by the concerned Faculty Head (Dean/Director).

18. Processing of Bills for Payment

- Once the books are received in the Library the Invoice/bills are cross checked with PO (such as price, discount rates, etc.) and the same is then forwarded to the stock entry.
- Stock entry will be made in the Accession Register, which has all the relevant details of a book such as a Title, Author, Publisher, Vendor, Year of publication etc.,
- After completing the stock entry process, the invoice/ bills will be sent to Gate Entry and then the Bill/Invoice/s will be passed for payment.
- The Account section will release the payment to vendors as per norms.

19. Subscription Renewal of Print and Online Journals

- The recommendation received from the Dept. Head for the subscription of new journals, if any, will be approved by the faculty Head (Dean/Director).
- The Library will collect the proforma invoice and submit the same for the authorities' approval (Faculty Head, Registrar and Vice-Chancellor).
- On receipt of the approval, the Library raises the purchase request through ERP for the approval of Purchase Dept. On receipt of the approval, the library will issue PO to vendor/s.
- The invoice will be submitted to the respective Faculty / Accounts section along with the supporting documents for the release of 100% advance payment. Once the payment is made by DD/online transfer, the supply of journal volume will start, and the same shall be entered in the stock register.

20. Library Automation

Computerization has already been introduced in almost all libraries of the University, using NS2 Library automation software, but the aim should be at 100% computerization of all the University library services as under:

- Automation of all house-keeping library operations with net-en-ability.



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- Creation of OPAC
- Library resources on the University website.
- Readers related services offered by the libraries of the University.

21. Use of Library by Non-Members:

Non-members and outsiders wishing to use the library facilities have to obtain special written permission from the Registrar. Such persons are allowed to access books, journals and reference material (in print form) but they are not eligible to access AKS University central Library subscribed electronic resources.

22. Books/Journals Donation Policy:

- In generally library will accept the good quality/condition of the books accepts as a donation and Journals/magazine are not accepted.
- The Library accepts donation of manuscripts, books, periodicals, etc., from donors. Such donations once accepted will become the absolute property of the University.
- Students used books with good condition accepted as donation for STAR Book Bank Collections for ST AR students.
- There is no prescribed form or format the above said policy, the donor may submit to the University Librarian in the form of normal letter or e-mail with complete details of the book and other materials.
- An appreciation letter or e-mail be issued to the donor by the University Librarian.

23. Receipt of and Access to the Materials

23.1 Check-in System

- Ensure that the items received are as per the order for the print material. In case of electronic or digital resources the access is enabled to the desired resource.
- Avoid duplication of manual efforts if the library has computerized house-keeping operations (generate accession register, catalogue cards, new arrivals bulletins, etc from the databases itself).

23.2 Technical Processing

Technical Processing is carried out in three steps such as: Classification, Cataloguing and Stamping and Bar coding.

Classification:

- Classify Books/Thesis/Dissertations as per the Dewey Decimal Classification (DDC) Schedule
- Assign Class Numbers
- Write the Call Number on the back of Title page.

Cataloguing:

- Bibliographic Details of each book is entered into Cataloguing Module database according to AACR2 Standards either in catalogue card or in database as the case may be.
- Minimum three keywords are assigned to each title



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- Regular editing of various access points in the database like Author, Title, Class No, etc.
- Making Analytical Entries, wherever needed.

Stamping and Bar Coding:

- Stamping – Library Stamp to be put on the back of Title page, on Secret page and on the Last page.
- Due date slip to be paste on the first page of the book.
- Paste bar Codes on the Front Page and on the Title page and laminate it with Cello tape
- Send the completely ready to use new arrivals to new additions Rack, Reference Section or Reserve Shelf, as the case may be
- The University Libraries should shift to the OPAC rather than continuing with card catalogue.

24. Services:

The Libraries of Universities of the modern times, need to provide services using both the conventional and the IT enabled means, as below:

Conventional:

- Circulation OPAC
- ILL/ Document delivery
- Reference service
- Bibliographic / full-text / database search
- User orientation programs

Network based:

- Access to e-resources
- Access to OA (Open Access) Resources
- Library web pages / portals / gateway
- Digital Libraries

24.1. Circulation:

A conventional service would stay until libraries exist and is the most basic service of any University Library. This would continue till the print literature is available and subscribed. Major Activities of the Section are:

- Issue and returns of Learning Resources (Primarily Books)
- Registration of new Members and issue of barcode Generated ID Card for Users
- Inter Library Loan Service
- Sending Reminders to overdue documents users
- Correspondence & no due issuing

The components of this service are users, documents and AKS Central Library staff. This service needs to be provided using modern techniques and tools.

24.2. On-line Public Access Catalogue (OPAC)

AKS University students/faculty/university staff can search his/her documents through the OPAC.



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24.3 ILL/ Document Delivery:

The Inter library loan (ILL) has been a traditional service and a corner stone for cooperation amongst libraries. However, this is normally a 'manual' service, wherein some cases the complete volume/book may have to be lent and, in few cases, only the concerned article. The document delivery services are now offered electronically: (a) storing an electronic document on the server and providing link to the requester to pick it up, (b) sending the electronic document as mail attachment. The delivery of the documents should not take more than 48 hours in normal circumstances.

24.4. Reference Service:

Traditionally this service is being offered using print reference tools which may continue. However, with the availability of access to the Internet resources to every user, the user prefers to find solutions to his/her needs over Internet. The popular search engines do not cater to the specific users / personalized requirements. The links to various reference tools for specific subjects / areas of knowledge available on Internet could be provided from SOA Library server to cater to the specialist's requirements.

24.5. User Orientation Program:

User orientation program is an essential component for proper utilization of resources available within and outside the organization. This is usually conducted through user familiarization especially for the fresh / novice users and advanced orientation for all the other users. It is the responsibility of the University Libraries to organize these programs periodically to familiarize the users and optimize their capacity to meet their information requirements.

24.6. Access to E-resources

The information resources are available in e-form and the publishers are offering these under various models. The libraries may avail access to resources relevant to their area in e-form. These may be e-journals, databases, e-books and other monographs, etc. Access may be on consortium or institutional basis.

25. Security and Safety Measures

- Adequate number of fire extinguishers, fire detection alarms, and wet riser system should be installed at all strategic points in the Libraries. The Library staff should be provided training to handle such equipment.
- Spraying of insecticides, pesticides, fungicide etc. should be taken up in an appropriate way. If necessary, this job is entrusted to outside parties on contract basis. The staff should avoid taking food in the stack area. Otherwise, there is every danger of infestation by pests such as cockroaches, rats. Dusting of collection should be made a regular habit. The cleaning and maintenance of the library may be outsourced.
- The Library property including documents, furniture, instruments, etc. should invariably be insured appropriately.



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26. Library Management System:

A portal based library management solution with value-added features and services to improve the overall library experience. In today's world, a Library Management System must provide far more than operational efficiency. It is helpful for students as well as faculty members to search the book, etc. In this section we have described the features of the Library Management System.

26.1. Admin Home Page:

Figure 1 shows the screenshot of admin home page of the NS2, which shows the overall layout of the software used



Figure 1 Admin Home Page



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26.2. Thesis Entry

Figure 2 shows the screenshot of M.Sc. and Ph.D. Thesis Entry in Online Library System.

Library Management Information System

AKS UNIVERSITY, SATNA

LIBRARY TRANSACTION | WELCOME: DASHRATH PATIDAR | LOGOUT

!! Thesis Entry !!

Thesis Entry | Thesis Report

Search Student Code/Enrollment : B2117R16800026

Student Name : BRAJBHUSHAN PATEL - B2117R16800026 Enrollment No. : B21174905

Organization Name : FACULTY OF AGRICULTURE SCIENCE AND TECHNOLOGY

Course Name : M.SC. AG. (AGRONOMY) - 4 SEM Student Status : CURRENT

Title : GROWTH, YIELD AND QUALITY RESPONSE OF BARLEY (HORDEUM VULGARE L) Supervisor : SINGH, T. Co-supervisor : N/A

Material : M Sc Thesis Keywords : HORDEUM VULGARE L Accession Number : CT21012 Submitted Year : 2023

Class No : 630 Page/No : 118 Binding : Hard Bound

Update Cancel

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Figure 2 Thesis Entry Page



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26.3. Library Cat Entry Page

Figure 3 shows the screenshot of New Book Entry in Online Library System.

Library Name: - NEW BUILDING GROUND FLOOR

Language: ENGLISH (ENG) Format: Print

Cat Level: FULL Material: Books

Bibliography: Monographs Doc Format: General Books

Title: DISEASES OF EAR, NOSE AND THROAT AND HEAD AND NECK S

Sub Title: N/A

Var Title: N/A Book Price: 1401

Author 1st: DHINGRA, PL Author 2nd: DHINGRA, SHRUTI

Author 3rd: --SELECT-- MultiVol: No Total Vol: 0

Corp. Author: N/A

Editor(s): N/A Edition: 8 TH

Publisher: ELSEVER PUBLICATION

Keywords: Page Url:

Notes: Abstract:

Subject: BIOTECHNOLOGY Country: India

Publication Place: NEW DELHI Year: 2022 ISBN: 9788131263853

Update Record Cancel

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Figure 3 Cat Entry Page



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26.4. Library Member Assignment Page

Figure 4 shows the screenshot of Library Member Assignment for new library users in Online Library System.

The screenshot displays the 'Library Member Assignment' page. At the top, there is a navigation menu with options like 'Entry Form', 'Master Data', 'Member', 'Book Transfer', 'Transactions', 'Library Book Requisition', 'Library Time Table', 'Report', and 'Help Me'. The main content area is titled '!! Library Member Assignment !!' and includes a section for 'Assignment For' with radio buttons for 'Student', 'Staff', and 'RGI/APS'. Below this, there is a 'Student Assignment' section with various filters: Faculty (FACULTY OF ENGINEERING AND TECHNOLOGY), Adm. Session (B22-Edu Sess(Aug-Dec)), Course (B.Tech. and [01]Civil Engineering), Semester (3), Searching (dropdown), Status (CURRENT), Library (dropdown), and Group (dropdown). An 'Add' button is present next to the Group dropdown. Below the filters is a section titled '!! Student Assignment List !!' showing a table with 23 records. The table has columns for S.No., Student Code, Student Name, Semester, No Of Group, and Detail. The first six records are visible:

S.No.	Student Code	Student Name	Semester	No Of Group	Detail
1.	B2255R10101001	SACHIN KUMAR BUNKAR	3 - SEM	1	i
2.	B2255R10101002	SHREE RAM TIWARI	3 - SEM	1	i
3.	B2255R10101003	VARSHA SAKET	3 - SEM	1	i
4.	B2255R10101004	AVINASH KUMAR CHAUDHARY	3 - SEM	1	i
5.	B2255R10101008	SHIVAM PRAJAPATI	3 - SEM	1	i
6.	B2255R10101009	VIKASH KUMAR	3 - SEM	1	i

At the bottom of the page, there is a footer with copyright information: 'Copyright © 2024 - 2025 AKS University, Satna All rights reserved.' and 'Developed by IT Research & Development Cell, AKSU, Satna (M.P.)'. The system tray shows the date and time as 4:19 PM on 3/8/2024.

Figure 4 Library Member Assignment Page



AKS University Satna Library Policy

26.5. Library Issue Book Page

Figure 5 shows the screenshot of Library Issue Book in Online Library System.

Library Issue Book [NEW BUILDING GROUND FLOOR]

Issue Return

Membership Information

Circulation Semester Issue Member No b2336r22500003

Member Name PRIYA TRIPATHI Lib_Group ALL BRANCH STUDENTS Gender

E-mail Override Books Issued 2

Fine Per Day 2.00 (Rupees) Admission Date Closing Date

Possible Issued Books 4 Due Days 42

Total Fine 0.00 Fine Limit : ₹100.00

Book Information Circulation Information

Acc No N357

Issue Date

Title Issue Time

Author1 Due Date

Author2 Edition 6 TH

Copyright © 2024 - 2025 AKS University, Satna All rights reserved. Developed by IT Research & Development Cell, AKSU, Satna (M.P.)

4:30 PM 3/8/2024

Figure 5 Library Issue Book



AKS University Satna Library Policy

26.6. Library Bar Code Page

Figure 6 shows the screenshot of Library Bar Code Page in Online Library System.

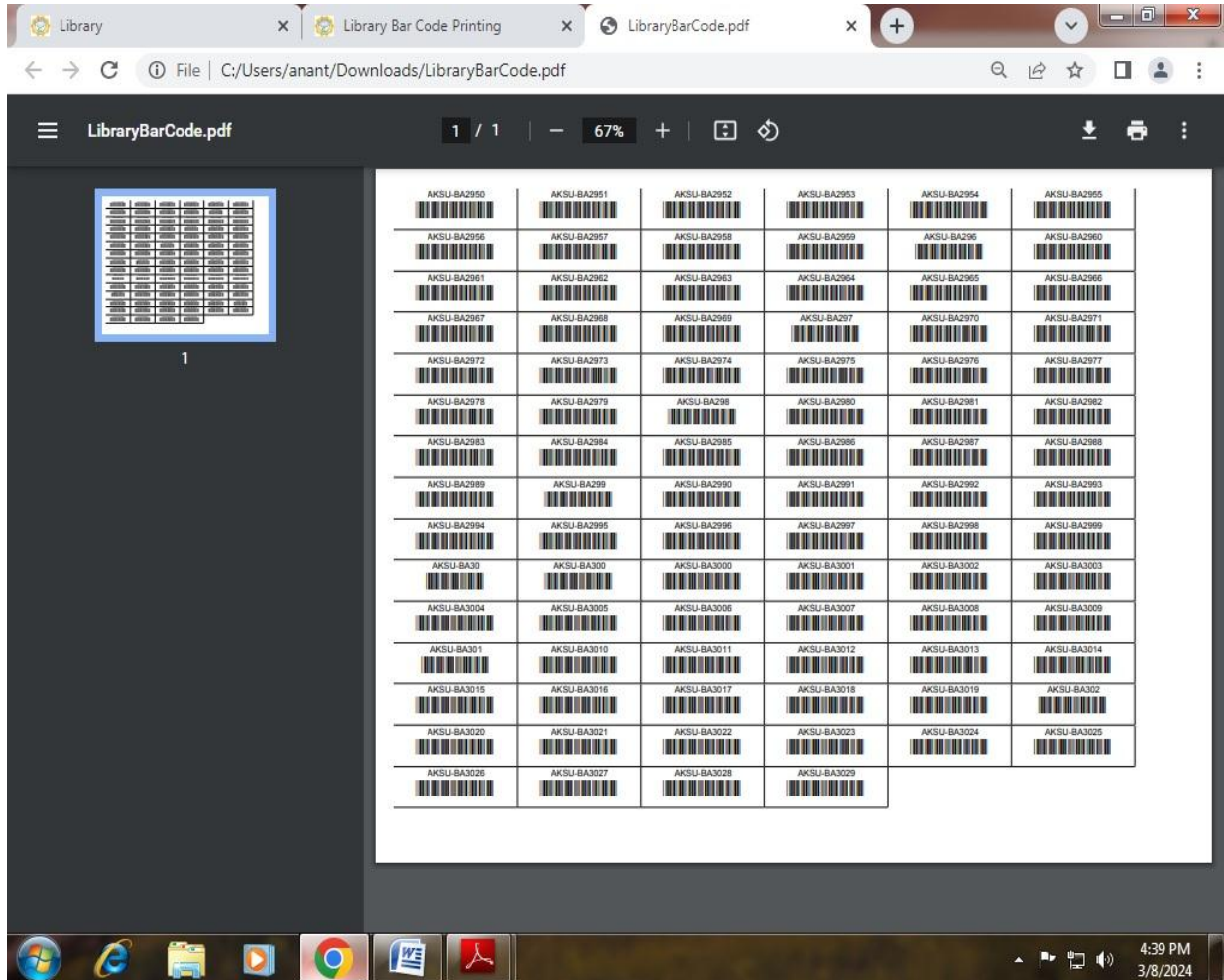


Figure 6 Library Bar code Page



AKS University Satna Library Policy

26.7. Library Classification page

Figure 7 shows the screenshot of Library Classification Page according to DDC in Online Library System

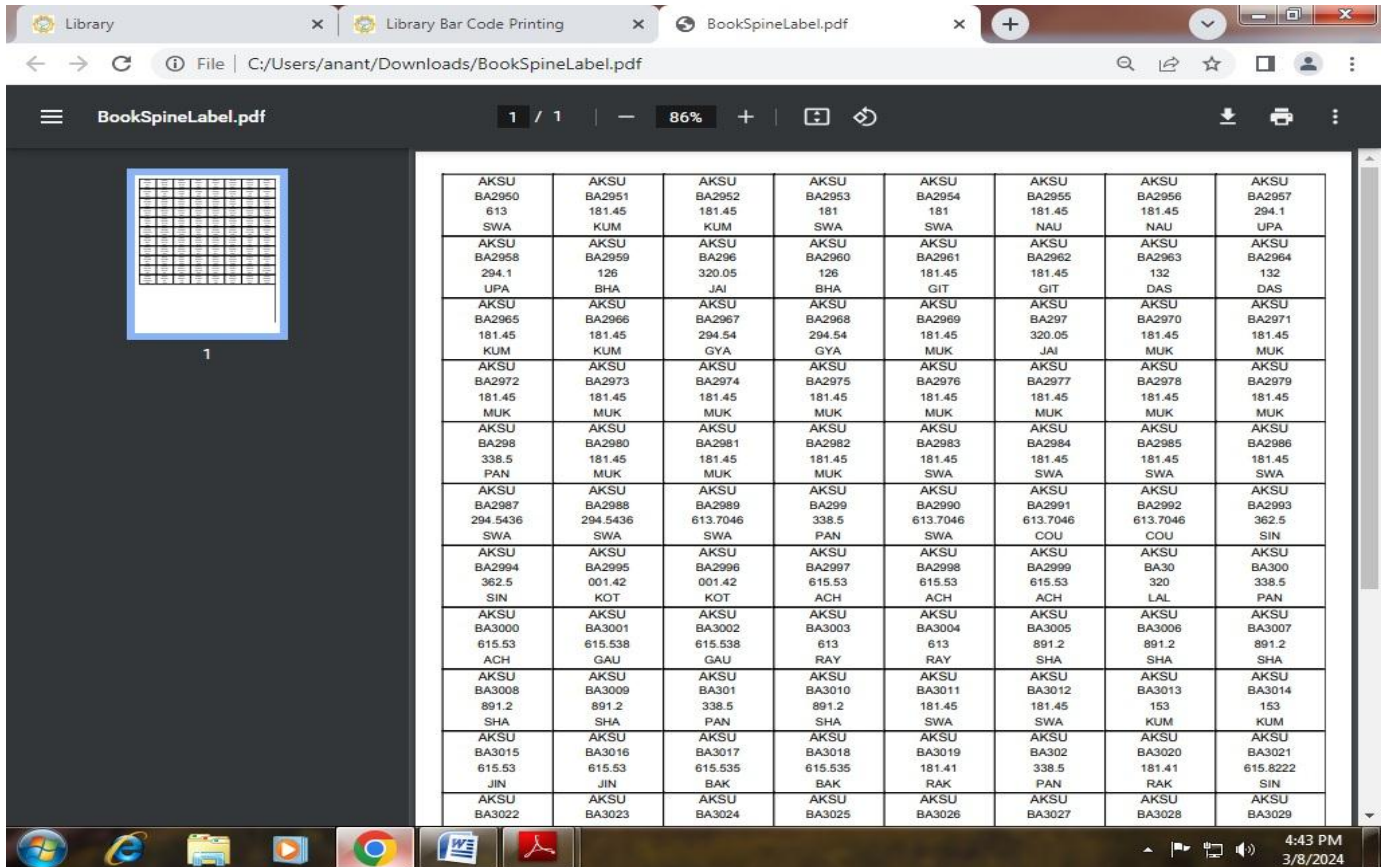


Figure 7 Library Classification Page



AKS University Satna Library Policy

26.8. Book Transaction Report Page

Figure 8 shows the screenshot of Book Transaction Report in Online Library System.

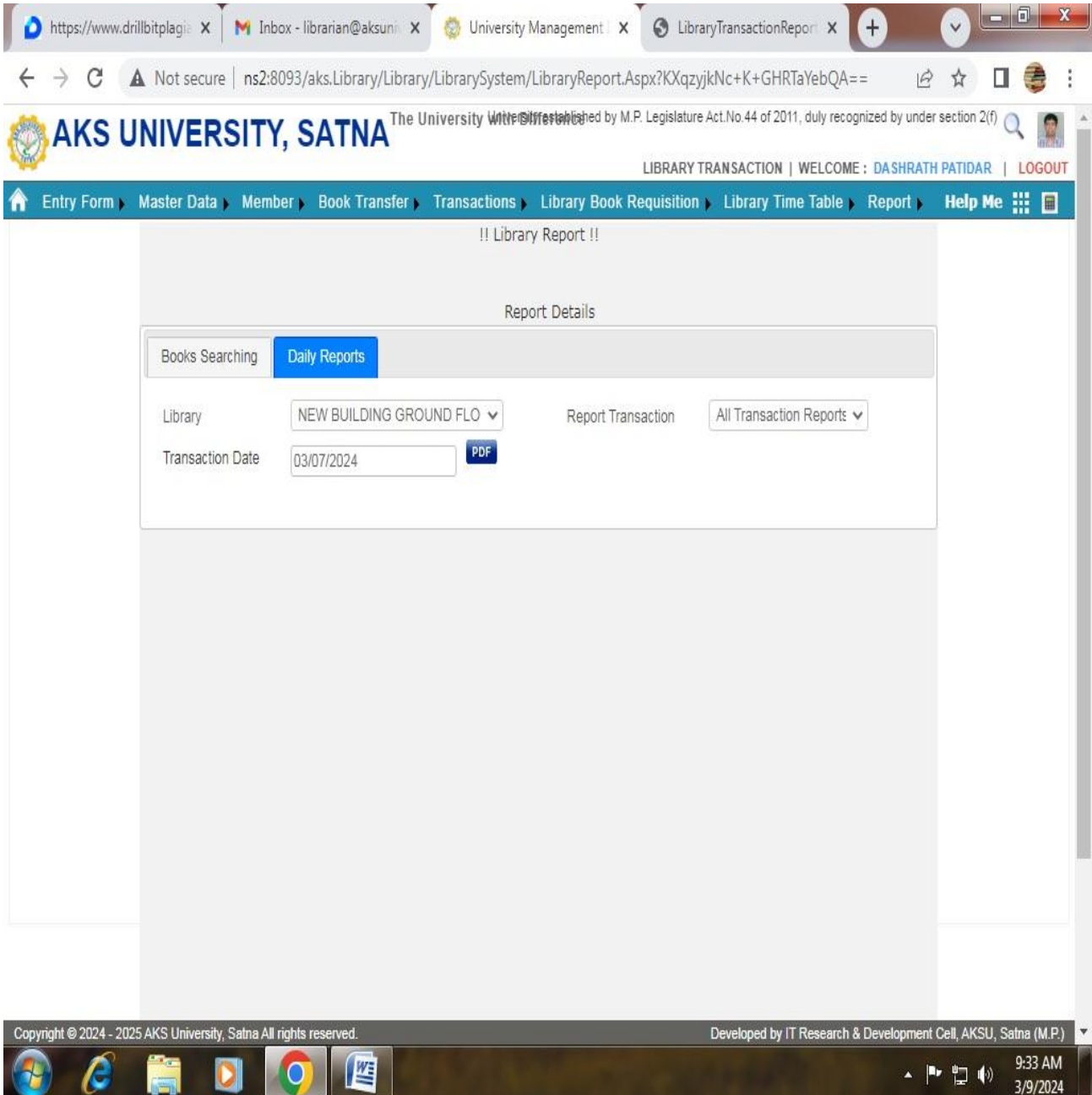


Figure 8 Book Transaction Report Page



AKS University Satna Library Policy

26.9. Book Transaction Report

LibraryTransactionReport (1).pdf - Adobe Reader

File Edit View Document Tools Window Help

1 / 7 68.9% Find

AKS University, Satna
The University with Difference

05-Mar-2024 9:32:16AM

Library Transaction Report

Transaction Date : 07-Mar-2024 Library : NEW BUILDING GROUND FLOOR

S.n.	Member	Acc No	Book Title	Status	Transaction Date	Transaction By	Due Date	Fine Due	Fine Collected
1	PRADUM SINGH [B2232R101110111]	F8449	ENTREPRENEURIAL DEVELOPMENT	Returned	07-Mar-2024 10:50:17 am	VIVEK VERMA (E2305)	05-Mar-2024	2.00	0.00
2	SONAM MISHRA [B2365R21300006]	N1229	PSYCHOLOGY FOR PHYSIOTHERAPISTS	Returned	07-Mar-2024 11:30:26 am	SUMIT SHRIVASTAVA (E1305)	14-Mar-2024	0.00	0.00
3	RESHU KUSHWAHA [B2165R21300060]	N1645	PHYSICAL REHABILITATION	Returned	07-Mar-2024 2:02:53 pm	SUMIT SHRIVASTAVA (E1305)	26-Feb-2024	0.00	0.00
4	SRASHTI KAITHWAS [B2265R21300003]	N1147	ELECTROTHERAPY SIMPLIFIED	Returned	07-Mar-2024 9:28:48 am	VIVEK VERMA (E2305)	06-Mar-2024	0.00	0.00
5	SRASHTI KAITHWAS [B2265R21300003]	N1405	ESSENTIALS OF MEDICAL PHARMACOLOGY	Returned	07-Mar-2024 9:28:11 am	VIVEK VERMA (E2305)	06-Mar-2024	0.00	0.00
6	SRASHTI KAITHWAS [B2265R21300003]	B6059	TEXTBOOK OF PATHOLOGY	Returned	07-Mar-2024 9:29:40 am	VIVEK VERMA (E2305)	06-Mar-2024	0.00	0.00
7	SRASHTI KAITHWAS [B2265R21300003]	N1615	TEXTBOOK OF THERAPEUTIC EXERCISES	Returned	07-Mar-2024 9:29:02 am	VIVEK VERMA (E2305)	07-Feb-2024	0.00	0.00
8	SRASHTI KAITHWAS [B2265R21300003]	N1425	THERAPEUTIC EXERCISE	Returned	07-Mar-2024 9:29:22 am	VIVEK VERMA (E2305)	07-Feb-2024	0.00	0.00
9	SHALINEE CHOUDHARI [B2265R21300002]	N381	TEXTBOOK OF MICROBIOLOGY FOR NURSING	Returned	07-Mar-2024 10:17:21 am	VIVEK VERMA (E2305)	06-Mar-2024	0.00	0.00
10	SHALINEE CHOUDHARI [B2265R21300002]	B3421	FUNDAMENTALS OF BIOCHEMISTRY	Returned	07-Mar-2024 10:17:01 am	VIVEK VERMA (E2305)	06-Mar-2024	0.00	0.00
11	SRASHTI KAITHWAS [B2265R21300003]	B4013	FUNDAMENTALS OF BIOCHEMISTRY	Returned	07-Mar-2024 9:28:37 am	VIVEK VERMA (E2305)	07-Feb-2024	0.00	0.00
12	SHIVANI SONI [B2365R21300047]	N1012	THE PRINCIPLES OF EXERCISE THERAPY	Returned	07-Mar-2024 10:59:16 am	VIVEK VERMA (E2305)	13-Mar-2024	0.00	0.00
13	PARUL TRIPATHI [B2392R10400076]	BA139	LET US C	Returned	07-Mar-2024 2:38:48 pm	VIVEK VERMA (E2305)	16-Feb-2024	0.00	0.00

11.00 x 8.50 in

9:34 AM 3/9/2024

Figure 9 Transaction Report



AKS University Satna Library Policy

26.10. On line Public Access Catalog Page

Figure 10 shows the screenshot of On line Public Access Catalog in Online Library System user can search books through OPAC.

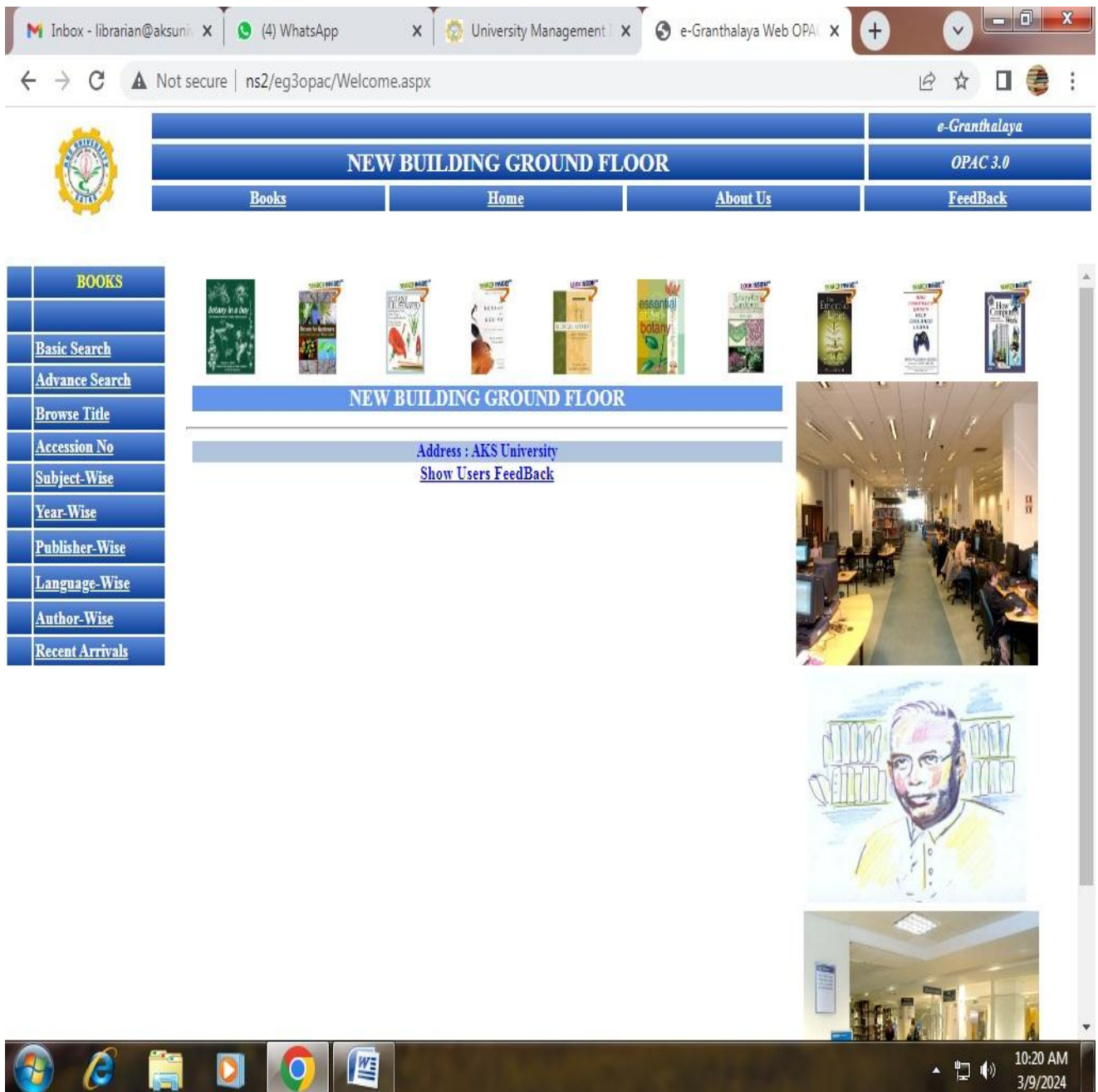


Figure 10 on line Public Access Catalog



AKS University Satna Library Policy

26.11. OPAC Book Search Details

The screenshot displays the OPAC interface for AKS University Satna. The browser address bar shows the URL 'ns2/eg3opac/Welcome.aspx'. The page header includes the university logo and navigation links: 'NEW BUILDING GROUND FLOOR', 'Books', 'Home', 'About Us', 'e-Granthalaya', 'OPAC 3.0', and 'FeedBack'.

The main content area is titled 'Details of the Book'. On the left, there is a sidebar menu with the following options: **BOOKS**, Basic Search, Advance Search, Browse Title, Accession No, Subject-Wise, Year-Wise, Publisher-Wise, Language-Wise, Author-Wise, and Recent Arrivals.

The book details are as follows:

Cat No	7224
Title	PHARMACEUTICAL JURISPRUDENCE AND ETHICS: FORENSIC PHARMACY
Author(s)	AGARWAL, S.P.; KHANNA, RAJESH
Var Title	(AS PER B.PHAR SYLLABUS OF AICTE)
Bib Level	M
Material Type	B
Document Type	BK
Language	ENG
ISBN	9788125600756
Corporate Author	N/A
Edition	N/A
Editor(s)	N/A
Place	DELHI
Publisher	BIRLA PUBLICATIONS PVT. LTD.
Keywords	PHARMACEUTICAL JURISPRUDENCE AND ETHICS
Year	2017
Format	PT
Multi-Vol?	N
Date Added	22/09/2017

The taskbar at the bottom shows the system clock as 10:23 AM on 3/9/2024.



AKS University Satna Library Policy

27. Plagiarism Software

The DrillBit plagiarism detector is a cloud-based software designed and developed to identify copied or plagiarized content from the academic publishers, journals (both premium & open access), web pages, thesis & dissertations repositories, conferences papers, and student papers.

The screenshot displays the DrillBit plagiarism detection software interface. The browser address bar shows the URL: <https://www.drillbitplagiarismcheck.com/pro/user/folderSubmission?name=Ph.D.+Thesis&folderId=310551&gram...>. The user is identified as Dashrath Patidar. The interface shows a list of 22 submissions under the folder 'Ph.D. Thesis'. The table below represents the data shown in the screenshot:

<input type="checkbox"/>	Name ↑	Title ↑	File ↑	Lang... ↑	Grammar	Similarity	Pap... ↑	Submis... ↑	Actions
<input type="checkbox"/>	Virendra K...	Ph.D. Thes...	↓ Virendra K...	English	NA	9%	2284471	04-09-2...	⋮
<input type="checkbox"/>	CHANDAN...	Ph.D.	↓ Jugaad M...	English	NA	5%	2181067	29-07-20...	⋮
<input type="checkbox"/>	Ajay Patel	Ph.D.	↓ Ajay_Pate...	Hindi	NA	6%	2180650	29-07-20...	⋮
<input type="checkbox"/>	Sankatha ...	Ph.D. Thes...	↓ Sankatha ...	English	NA	8%	2169385	26-07-20...	⋮
<input type="checkbox"/>	Priyanka B...	Ph.D. Thes...	↓ Priyanka B...	Hindi	NA	11%	2098948	10-07-20...	⋮
<input type="checkbox"/>	Ravindra ...	Ph.D. Thes...	↓ Ravindra ...	English	NA	7%	2083033	05-07-20...	⋮
<input type="checkbox"/>	SHWETA S...	Ph.D.	↓ SHWETAP...	English	NA	6%	2059932	28-06-20...	⋮
<input type="checkbox"/>	Amarjeet ...	M.Pharma ...	↓ One file- ...	English	NA	11%	1646381	16-04-20...	⋮
<input type="checkbox"/>	Ramnaray...	Research ...	↓ Manuscrip...	English	NA	6%	1626651	11-04-202...	⋮
<input type="checkbox"/>	Neha Goel	Ph.D.	↓ Neha Goel...	English	NA	17%	1615372	08-04-2...	⋮
<input type="checkbox"/>	Lokendra ...	Ph.D. Thes...	↓ Lokendra ...	English	NA	6%	1594019	02-04-20...	⋮



AKS University Satna Library Policy

28. Shodhganga

Theses and dissertations are known to be the rich and unique source of information, often the only source of research work that does not find its way into various publication channels. Theses and dissertations remain an un-tapped and under-utilized asset, leading to unnecessary duplication and repetition that, in effect, is the anti-theses of research and wastage of huge resources, both human and financial.

The UGC Notification (Minimum Standards & Procedure for Award of M.Phil. / Ph.D Degree, Regulation, 2009 Amendment made on 2016) dated 5th May 2016 mandates submission of electronic version of theses and dissertations by the researchers in universities with an aim to facilitate open access to Indian theses and dissertations to the academic community world-wide. Online availability of electronic theses through centrally-maintained digital repositories, not only ensure easy access and archiving of Indian doctoral theses but will also help in raising the standard and quality of research. This would overcome serious problem of duplication of research and poor quality resulting from the "poor visibility" and the "unseen" factor in research output. As per the Regulation, the responsibility of hosting, maintaining and making the digital repository of Indian Electronic Theses and Dissertation (called "Shodhganga"), accessible to all institutions and universities, is assigned to the INFLIBNET Centre.

The screenshot displays the Shodhganga website interface. At the top, there is a navigation menu with options: HOME, ABOUT US, SEARCH & BROWSE, MoE/UGC NOTIFICATION, GUIDE & TUTORIALS, DOWNLOAD, and LOGIN. Below the menu, a search bar is present with the text "Search Thesis into Shodhganga" and a search icon. To the right of the search bar, there are links for "Advanced Search", "Subject Search", and "Google Search".

Below the search bar, there are three statistics boxes:

THESES 556134	SYNOPSIS 14616	MRPs/PDFs/Fellowships R 81
-------------------------	--------------------------	--------------------------------------

On the right side, there is a "Latest Updates" section with sub-sections for "Videos" and "Photos". The "Videos" section contains a news item: "University of Delhi, Delhi in the august presence of Prof J P Singh Joorel, Director, INFLIBNET Centre, Gandhinagar and other Governing Board Members on 14.12.2023." Below this, there is a link: "All the Theses (CDs) received from".



AKS University Satna Library Policy

29. National Digital Library IIT Khargpur

Ministry of Education under its National Mission on Education through Information and Communication Technology has initiated the National Digital Library (NDL) project to develop a framework of virtual repository of learning resources with a single-window search facility. It is being developed at IIT Kharagpur.

The screenshot displays the National Digital Library (NDL) website interface. The main heading is "One Library All of India" with the tagline "A Movement for Integrated Digital Learning Across India". Below this is a search bar with a dropdown menu set to "English" and a "Search" button. The page is organized into two main sections: "Subjects" and "Content Providers".

Subjects:

- ▶ Mathematics
- ▶ Botany
- ▶ Psychology
- ▶ Literature
- ▶ Physics
- ▶ Zoology
- ▶ Economics
- ▶ Management
- ▶ Chemistry
- ▶ Engineering
- ▶ Political Science
- ▶ History & Geography

Content Providers:

- ▶ NPTEL
- ▶ Swayam Prabha
- ▶ SWAYAM (NITTTR)
- ▶ e-Kumbh
- ▶ Infilbnet-e-PG Pathshala
- ▶ CEC
- ▶ FOSSEE
- ▶ Spoken Tutorial
- ▶ Virtual Labs
- ▶ SWAYAM (UGC: MOOCs)
- ▶ Bharat Skills
- ▶ eGyanKosh

The browser address bar shows the URL "ndliitkgp.ac.in/ndl_he". The system tray at the bottom indicates the time is 10:50 AM on 9/13/2024.



AKS University Satna Library Policy

30. University Library Web Page

Library
ABOUT THE LIBRARY

Dwelling on new digital initiatives the AKS University Library Resource Centers cater to the academic interests and research needs of the students and faculty members of the University. There are Three Libraries offering Under Graduate, Post Graduate, Executive Diploma programme in varied branches of human knowledge. Each Institute has a full-fledged Library Resource Centre (LRC).

SR.NO	NAME OF LIBRARY	LOCATION
1	CENTRAL LIBRARY	GROUND FLOOR

<https://www.aksuniversity.ac.in/Library>

31. Indian Knowledge Systems (IKS)

Indian Knowledge Systems (IKS) is an innovative cell under Ministry of Education (MoE) at AICTE, New Delhi. It is established to promote interdisciplinary research on all aspects of IKS, preserve and disseminate IKS for further research and societal applications. It will actively engage for spreading the rich heritage of our country and traditional knowledge in the field of Arts and literature, Agriculture, Basic Sciences, Engineering & Technology, Architecture, Management, Economics, etc. AKS University has more than 2.5 Lack e-Books in Ranganathan Central Library.



AKS University Satna Library Policy

32. Book Requisition Form



AKS UNIVERSITY, SATNA

SHERGANJ, PANNA ROAD, SATNA (M.P.) 485001

Mob. +919685969737, E-mail: librarian@aksuniversity.com

Book Requisition Form (To be filled in capital letters)

Name of Dept.....

Date:-.....

Name of Library.....

S.N.	Qty.	Author/Editor	Title & Edition/Volume	ISBN/ISSN	Publisher	Approx Price	Library Remark

Total no. of books recommended in this form (in words):-


Signature of HOD with seal

Librarian



AKS University Satna Library Policy

33. Book Lost and Replace Form



AKS UNIVERSITY, SATNA
SHERGANJ, PANNA ROAD, SATNA (M.P.) 485001
LEARNING RESOURCE CENTER
Mob. +919685969737, E-mail: librarian@aksuniversity.com

FORM FOR LOST/REPLACEMENT OF LRC BOOK

Name of the LRC Patron----- Patron code-----
Department----- Contact No-----

Book Details:
Accession No.----- Title-----
Author(s):----- Publisher:-----
Edition:----- Year:-----
Issued on----- Due Date----- Overdue Amount (Rs.)-----
Reported on: Overdues:----- Damaged Book:----- Loss Book:-----

Please select the relevant option:

- I will replace the lost book same (title, edition, publisher, year)
- I will pay the cost as per LRC rule. Latest edition of the book or cost as per Accession Register.

Date:----- Signature of the LRC Patron-----

FOR OFFICE USE

Cost of the book:----- Handling charges----- Total charges (Rs.)-----
Amount Paid (in word)----- Receipt No.----- Date:-----

Book replaced with the same edition as detailed below:

Remarks:-----

Signature of LRC Staff with date:----- Librarian



AKS University Satna Library Policy

34. Library Feedback Form



AKS University SATNA

Library Feedback Form

Name..... Class.....

Student Code Date

Please Tick the appropriate option as per your opinion

1. How often do you visit in the library?

- a) Daily b) Once a week
c) Twice a week d) Monthly
d) Do not come

2. Which time of the day do you use the library?

- a) In lunch Break
b) Off Lecture / Practical
c) Before University time
d) After University Time

3. Please Tick the purpose of visit to the library, specify the priority?

- a) Barrow books
b) Consult periodicals
c) Read newspaper
d) Internet Browsing
e) Issuing / Returning Books
f) Any Other Place specify.....

4. How do you search information from library?

- a) Reporting the library staff
b) Brewing the Shelves
c) Refer the Syllabus
d) Any Other Place specify.....

5. Which of the following materials do you use from the library?

- a) Books
b) Periodicals
c) Reference Books



AKS University Satna Library Policy

d) CD's

6. How many times do you spend in library ?

a) Only 5-15 minutes

b) Half an hour

c) One hour

d) More than One hour's

7. Do you use the library journals and magazines ?

a) Yes b) No

8. Have you refer the books on personality and communication development skills?

a) Yes b) No

9. Do you use the digital library?

a) Yes b) No

10. Are you satisfied with library service?

a) Yes b) No

11. Have you found our staff friendly & helpful?

a) Yes b) No

12. Are you satisfied with the library timings?

a) Yes b) No

13. Do you like our library system?

a) Yes b) No

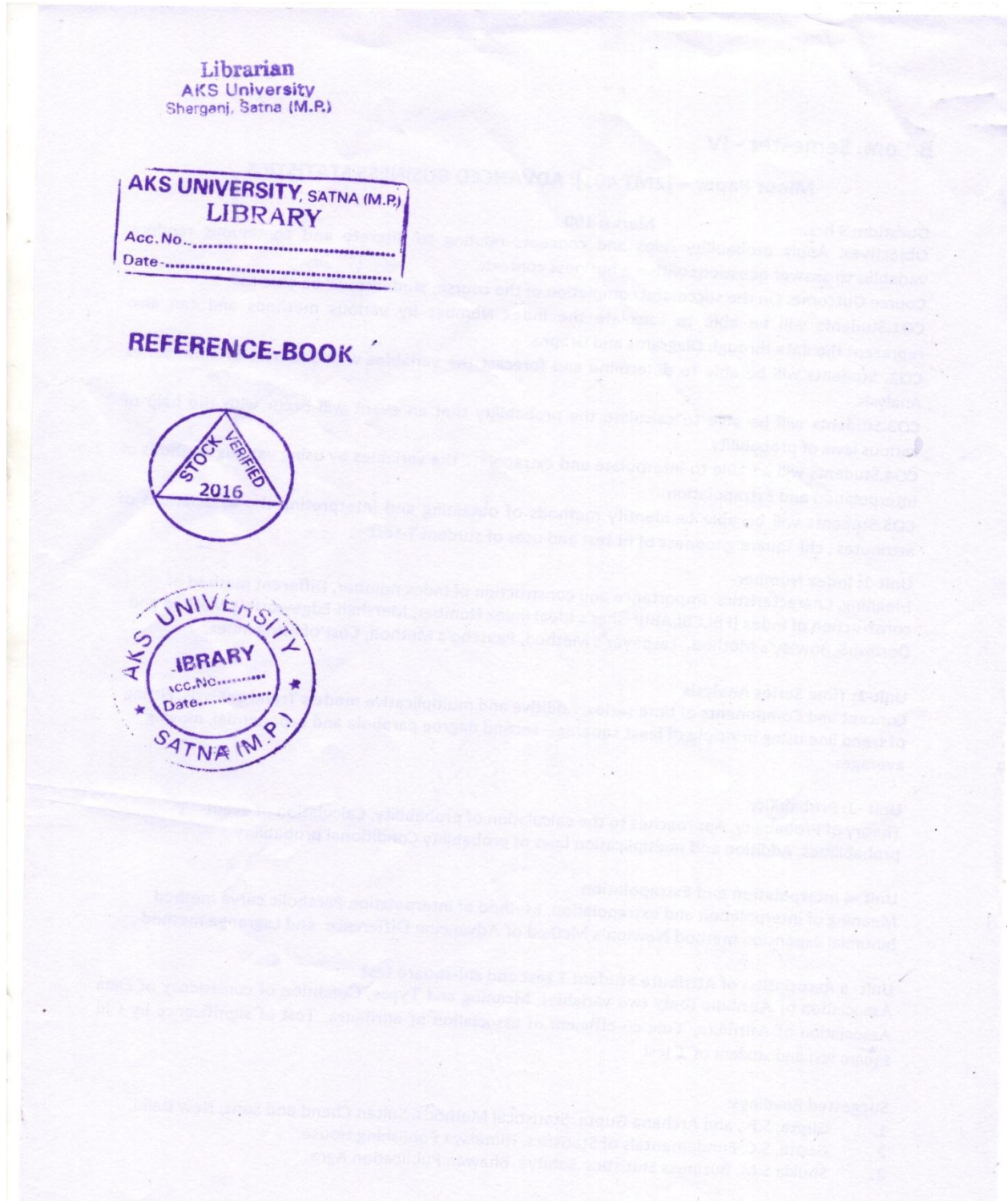
14. Is the library collection satisfy you?

a) Yes b) No

15. Would you like, to pen down your suggestions, if any?



AKS University Satna Library Policy



35. Library Uses Seal Stamp



**AKS University Satna
Library Policy**

Library Contact Information

Central Library

AKS University Satna

Sherganj Panna Road Satna (M.P.) 485 001

Phone: 07672-411776, 404776

Ext: 270

Email: librarian@aksuniversity.com

IMS: Central Library

Web Address: www.aksuniversity.ac.in



AKS University SATNA

Ref.No.: -LIB/2019/001

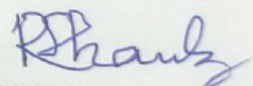
Date: 20th June 2019

MEETING NOTICE

The Library Committee meeting is scheduled on 24/06/2019 at 2:15 p.m. in the A Block Room No.A-1. All the members are requested to attend the meeting. The Agenda of the meeting is enclosed as under:

Agenda:

1. Plagiarism checking software (Urkund)


Chairperson



AKS University SATNA

LIBRARY COMMITTEE

Minutes of Meeting

Venue: A Block Room No A-1

Date: 24th June 2019

Time: 2:15 p.m.

MEMBERS PRESENT

Prof.P.K.Banik, Vice Chancellor	Chairman
Dr.R.S.Tripathi,Pro ViceChancellor(Admin)	Member
Dr. Harshvardhan, Dean,FC&FS and FMS	Member
Prof.R.N. Tripathi ,Dean,Basic Science	Member
Dr. R. S. Pathak, Dean, Agricultural Engg. &Tech.	Member
Prof.G.C.Mishra,Director, Cement Technology	Member
Er.A.K.Mittal,Director,Mining Training	Member
Dr.Pankaj Shrivastava,Head ,Mechancial Engineering	Member
Dr.Kausik Mukherjee,Head,Management	Member
Dr.Kamlesh Choure,Head,Biotechnology	Member
Shri Dasrath Patidar,Library Incharge	Member Secretary

Agenda:

1. Plagiarism checking software (Urkund)

The Member Secretary welcomes the Chairperson and the members of the Meeting. The member secretary briefed about over view of the previous meeting action and the status of the same.

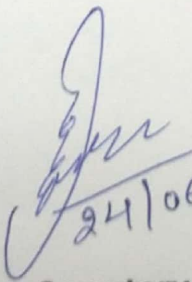
The member was discussed in detail above mentioned agenda and the following decisions were taken:

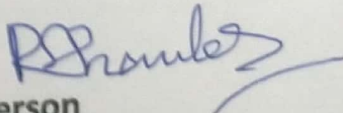
- 1. Plagiarism checking software (Urkund)**

The dean academics expressed that plagiarism checking of all the mini projects and final year project is compulsory all the guides shell check the same while collecting reports.

The student are very smart enough to debated our rules for teacher should take this very seriously to improve the quality of the reports are research papers.

The Member Secretary thanked to the Chairperson for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and tanked for attending the meeting.


24/06/2019
Member Secretary


Chairperson

SR.NO.	NAME	ROLE	SIGNATURE
1	Prof.P.K.Banik, Vice Chancellor (on leave)	Chairman	VC Sir on leave R.P. Banik Pro VC
2	Dr.R.S.Tripathi, Pro Vice Chancellor(Admin)	Member	R.P. Tripathi Pro VC Admin 24/6/19
3	Dr. Harshvardhan, Dean, FC&FS and FMS	Member	Harshvardhan 24/6/19
4	Prof.R.N. Tripathi, Dean, Basic Science	Member	
5	Dr. R. S. Pathak, Dean, Agricultural Engg. &Tech.	Member	
6	Prof.G.C.Mishra, Director, Cement Technology	Member	L. Mishra 24/6/2019
7	Er.A.K.Mittal, Director, Mining Training	Member	A.K. Mittal 24/06/2019
8	Dr.Pankaj Shrivastava, Head, Mechanical Engineering	Member	
9	Dr.Kausik Mukherjee, Head, Management	Member	K. Mukherjee 24.6.19
10	Dr.Kamlesh Choure, Head, Biotechnology	Member	K. Choure 24.6.19
11	Shri Dasrath Patidar, Library Incharge	Member Secretary	D. Patidar 24/06/2019



AKS University SATNA

Ref.No.: -LIB/2019/002

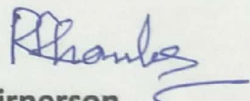
Date: 24th Dec. 2019

MEETING NOTICE

The Library Committee meeting is scheduled on 29/12/2019 at 4:00 p.m. in the Swami Vivekanand Conference Hall. All the members are requested to make it convenient to attend the meeting. The Agenda of the meeting is as under:

Agenda:

1. Central Library and Department Library stock verification.


Chairperson

To
All the members of the committee.



AKS University SATNA

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Swami Vivekanand Conference Hall

Date: 29 December 2019

Time: 4:00 p.m.

MEMBERS PRESENT

Prof.P.K.Banik, Vice Chancellor	Chairman
Dr.R.S.Tripathi,Pro ViceChancellor(Admin)	Member
Dr. Harshvardhan, Dean,FC&FS and FMS	Member
Prof.R.N. Tripathi ,Dean,Basic Science	Member
Dr. R. S. Pathak, Dean, Agricultural Engg. &Tech.	Member
Prof.G.C.Mishra,Director, Cement Technology	Member
Er.A.K.Mittal,Director,Mining Training	Member
Dr.Pankaj Shrivastava,Head ,Mechancial Engineering	Member
Dr.Kausik Mukherjee,Head,Management	Member
Dr.Kamlesh Choure,Head,Biotechnology	Member
Shri Dasrath Patidar,Library Incharge	Member Secretary

Agenda:

1. Central Library and Department Library stock verification.

The Member Secretary welcomes the Chairperson and the members of the Meeting. The member secretary briefed about over view of the previous meeting action and the status of the same.

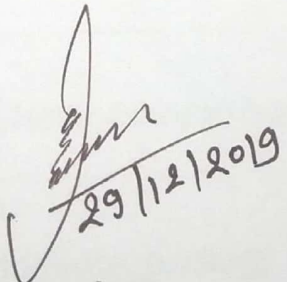
The member was discussed in detail above mentioned agenda and the following decisions were taken:

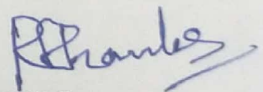
- 1. Central Library and Department Library stock verification**

The chairperson instructed to the member secretary to do the stock verification up department library and Central library and submit the report.

And also instruct to the member secretary to issue one copy of the reference book and textbook to the department library for reference.

The Member Secretary thanked to the Chairperson for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and tanked for attending the meeting.


29/12/2019
Member Secretary


Chairperson

SR.NO.	NAME	ROLE	SIGNATURE for VE
1	Prof.P.K.Banik, Vice Chancellor <i>on leave</i>	Chairman	<i>RP Banik</i> 29/12/19
2	Dr.R.S.Tripathi,Pro ViceChancellor(Admin)	Member	<i>RP Banik</i> Pro VC Admin.
3	Dr. Harshvardhan, Dean,FC&FS and FMS	Member	<i>H. Harshvardhan</i> 29.12.19
4	Prof.R.N. Tripathi ,Dean,Basic Science	Member	<i>Long leave for illness</i> endorsed <i>RP</i>
5	Dr. R. S. Pathak, Dean, Agricultural Engg. &Tech.	Member	
6	Prof.G.C.Mishra,Director, Cement Technology	Member	<i>G.C. Mishra</i> 29/12/19
7	Er.A.K.Mittal,Director,Mining Training	Member	<i>A.K. Mittal</i> 29/12/2019.
8	Dr.Pankaj Shrivastava,Head ,Mechanical Engineering	Member	
9	Dr.Kausik Mukherjee,Head,Management	Member	<i>K. Mukherjee</i> 29.12.19.
10	Dr.Kamlesh Choure,Head,Biotechnology	Member	<i>K. Choure</i> 29.12.2019
11	Shri Dasrath Patidar,Library Incharge	Member Secretary	<i>D. Patidar</i> 29/12/2019



AKS University

SATNA

Ref.No.:-LIB/2020/001

Date: 21th Dec. 2020

MEETING NOTICE

The Library Committee meeting is scheduled on 23/12/2020 at 3:30 p.m. in the A Block Central Hall. All the members are requested to make it convenient to attend the meeting. The Agenda of the meeting is as under:

Agenda:

1. Training program for students and staff members Books search through OPAC (On Line Public Access Catalogue)

R. Shankar
for V.E.
Chairperson

To
All the members of the committee.



AKS University SATNA

LIBRARY COMMITTEE

Minutes of Meeting

Venue: A Block Central Hall

Date: 23 December 2020

Time: 3:30 p.m.

MEMBERS PRESENT

Prof.P.K.Banik, Vice Chancellor	Chairman
Dr.R.S.Tripathi,Pro ViceChancellor(Admin)	Member
Dr. Harshvardhan, Dean,FC&FS and FMS	Member
Prof.R.N. Tripathi ,Dean,Basic Science	Member
Dr. R. S. Pathak, Dean, Agricultural Engg. &Tech.	Member
Prof.G.C.Mishra,Director, Cement Technology	Member
Er.A.K.Mittal,Director,Mining Training	Member
Dr.Pankaj Shrivastava,Head ,Mechancial Engineering	Member
Dr.Kausik Mukherjee,Head,Management	Member
Dr.Kamlesh Choure,Head,Biotechnology	Member
Shri Dasrath Patidar,Library Incharge	Member Secretary

Agenda:

1. Training program for students and staff members Books search through OPAC (On Line Public Access Catalouge)

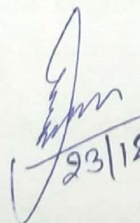
The Member Secretary welcomes the Chairperson and the members of the Meeting. The member secretary briefed about over view of the previous meeting action and the status of the same.

The member was discussed in detail above mentioned agenda and the following decisions were taken:

1. **Training program for students and staff members Books search through OPAC (On Line Public Access Catalouge)**

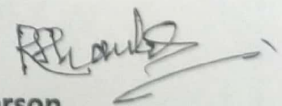
Training program for students and staff members the member secretary was told by the chairperson that to arrange training program for student and faculty members how to search books through the OPAC (On Line Public Access Catalouge).

The Member Secretary thanked to the Chairperson for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and tanked for attending the meeting.



23/12/2020

Member Secretary



Chairperson

SR.NO.	NAME	ROLE	SIGNATURE
1	Prof.P.K.Banik, Vice Chancellor	Chairman	VC Sir - on leave P.K.Banik
2	Dr.R.S.Tripathi, Pro ViceChancellor(Admin)	Member	P.S.Tripathi
3	Dr. Harshvardhan, Dean, FC&FS and FMS	Member	Harshvardhan
4	Prof.R.N. Tripathi ,Dean,Basic Science	Member	
5	Dr. R. S. Pathak, Dean, Agricultural Engg. &Tech.	Member	
6	Prof.G.C.Mishra,Director, Cement Technology	Member	G.C.Mishra 23/12/20
7	Er.A.K.Mittal,Director, Mining Training	Member	A.K.Mittal 23/12/2020
8	Dr.Pankaj Shrivastava,Head ,Mechanical Engineering	Member	
9	Dr.Kausik Mukherjee,Head,Management	Member	K.Mukherjee 23.12.20
10	Dr.Kamlesh Choure,Head,Biotechnology	Member	K.Choure 23/12/20
11	Shri Dasrath Patidar,Library Incharge	Member Secretary	D.Patidar 23/12/2020



AKS University SATNA

Ref.No.: -LIB/2021/001

Date: 21th June 2021

MEETING NOTICE

The Library Committee meeting is scheduled on 29/06/2021 at 3:30 p.m. in the E Block Conference Hall. All the members are requested to make it convenient to attend the meeting. The Agenda of the meeting is as under:

Agenda:

1. The binding of damaged books and
2. Library furniture and increase seating capacity in Agriculture Library.

Rhames
Chairperson

21/6/21

To
All the members of the committee.



AKS University

SATNA

LIBRARY COMMITTEE

Minutes of Meeting

Venue: E Block Conference Hall

Date: 29th June 2021

Time: 3:30 p.m.

MEMBERS PRESENT

Dr.R.S.Tripathi,Vice Chancellor	Chairperson
Dr. Harshvardhan, Dean,FC&FS and FMS	Member
Dr.G.K.Pradhna ,Dean,Engineering & Technology	Member
Dr. S.S. Tomar ,Dean,FAST	Member
Dr. G.P.Richharia,Dean,Life Science & Technology	Member
Prof.G.C.Mishra,Director, Cement Technology	Member
Er.Ajeet Sarathe,Head,Agriculture Engineering	Member
Dr.S.P.Gupta,Head,Pharmacy	Member
Dr.R.S.Mishra,Haed,Education	Member
Dr.Asam Sayeed,Head,Commerce	Member
Mr.Dashrath Patidar Library Incharge	Member Secretary

Agenda:

1. The binding of damaged books and library furniture and increase seating capacity in Central Library.

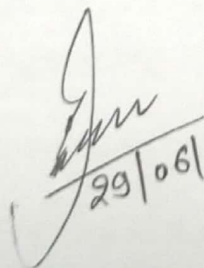
The Member Secretary welcomes the Chairperson and the members of the Meeting. The member secretary briefed about over view of the previous meeting action and the status of the same.

The member was discussed in detail above mentioned agenda and the following decisions were taken:

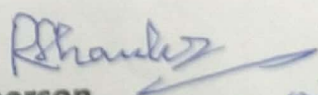
1. **The binding of damaged books and**
2. **Library furniture and increase seating capacity in Central Library.**

The Chairperson instructed the member secretary Bind the damage books and increase seating capacity in Central library.

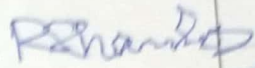
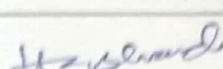
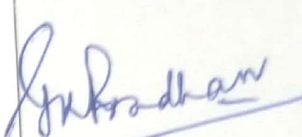
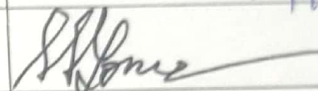

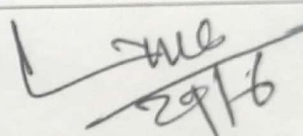
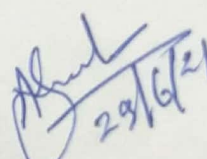
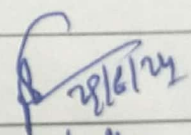
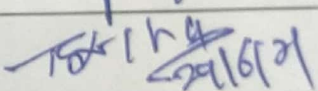
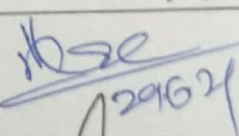
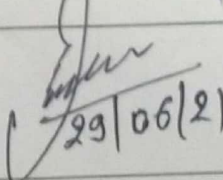
The Member Secretary thanked to the Chairperson for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and tanked for attending the meeting.


29/06/21

Member Secretary


29.06.21

Chairperson

SR.NO.	NAME	ROLE	SIGNATURE
1	Dr.R.S.Tripathi,Vice Chancellor	Chairperson	 29/6/21
2	Dr. Harshvardhan, Dean,FC&FS and FMS	Member	 29.6.21
3	Dr.G.K. Pradhna <i>Pradhan</i> ,Dean,Engineering & Technology	Member	 29/6
4	Dr. S.S. Tomar ,Dean,FAST	Member	
5	Dr. G.P.Richharia,Dean,Life Science & Technology	Member	 29/6/21
6	Prof.G.C.Mishra,Director, Cement Technology	Member	 29/6
7	Er.Ajeet Sarathe,Head,Agriculture Engineering	Member	 29/6/21
8	Dr.S.P.Gupta,Head,Pharmacy	Member	 29/6/21
9	Dr.R.S.Mishra,Haed,Education	Member	 29/6/21
10	Dr.Aslam Sayeed,Head,Commerce	Member	 29/6/21
11	Mr.Dashrath Patidar Library Incharge	Member Secretary	 29/06/21



AKS University

SATNA

Ref.No.:-LIB/2021/002

Date: 21th Dec. 2021

MEETING NOTICE

The Library Committee meeting is scheduled on 22/12/2021 at 02:30 p.m. in the E Block Conference Hall. All the members are requested to make it convenient to attend the meeting. The Agenda of the meeting is as under:

Agenda:

1. Issue of two extra books to the chancellor Scholarship.

Chairperson

A handwritten signature in blue ink, appearing to read 'R. Prasad', is written over the printed name 'Chairperson'.



AKS University SATNA

LIBRARY COMMITTEE

Minutes of Meeting

Venue: E Block Conference Hall

Date: 22th Dec. 2021

Time: 02:30 p.m.

MEMBERS PRESENT

Dr.R.S.Tripathi,Vice Chancellor	Chairperson
Dr. Harshvardhan, Dean,FC&FS and FMS	Member
Dr.G.K.Pradhna ,Dean,Engineering & Technology	Member
Dr. S.S. Tomar ,Dean,FAST	Member
Dr. G.P.Richharia,Dean,Life Science & Technology	Member
Prof.G.C.Mishra,Director, Cement Technology	Member
Er.Ajeet Sarathe,Head,Agriculture Engineering	Member
Dr.S.P.Gupta,Head,Pharmacy	Member
Dr.R.S.Mishra,Haed,Education	Member
Dr.Asam Sayeed,Head,Commerce	Member
Mr.Dashrath Patidar Library Incharge	Member Secretary

Agenda:

1. Issue of two extra books to the chancellor Scholarship.

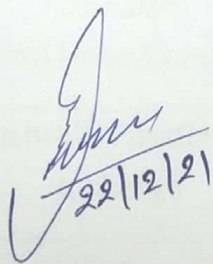
The Member Secretary welcomes the Chairperson and the members of the Meeting. The member secretary briefed about over view of the previous meeting action and the status of the same.

The member was discussed in detail above mentioned agenda and the following decisions were taken:

- 1. Issue of two extra books to the chancellor Scholarship.**

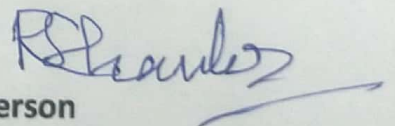
The member secretary expressed to provide extra 2 books to chancellor scholarship student from IInd year onwards as one of the best practice the chairperson and members are accepted his proposal and applauded for the initiative taken by the member secretary.

The Member Secretary thanked to the Chairperson for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and tanked for attending the meeting.

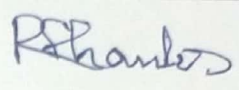
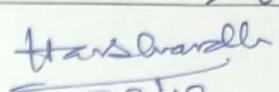
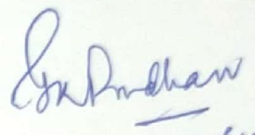
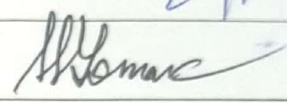

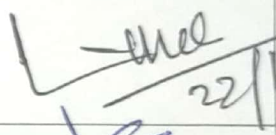
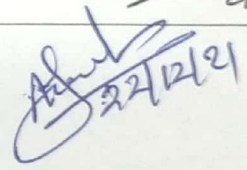
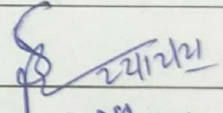
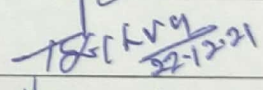
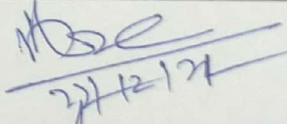
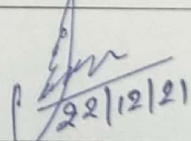


22/12/21

Member Secretary



Chairperson

SR.NO.	NAME	ROLE	SIGNATURE
1	Dr.R.S.Tripathi,Vice Chancellor	Chairperson	 22/12/21
2	Dr. Harshvardhan, Dean,FC&FS and FMS	Member	 22/12
3	Dr.G.K. Pradhna ,Dean,Engineering & Technology	Member	 22/12
4	Dr. S.S. Tomar ,Dean,FAST	Member	
5	Dr. G.P.Richharia,Dean,Life Science & Technology	Member	 22/12/21
6	Prof.G.C.Mishra,Director, Cement Technology	Member	 22/12
7	Er.Ajeet Sarathe,Head,Agriculture Engineering	Member	 22/12/21
8	Dr.S.P.Gupta,Head,Pharmacy	Member	 22/12/21
9	Dr.R.S.Mishra,Haed,Education	Member	 22-12-21
10	Dr.Aslam Sayeed,Head,Commerce	Member	 22/12/21
11	Mr.Dashrath Patidar Library Incharge	Member Secretary	 22/12/21



AKS University

SATNA

Ref.No.: -LIB/2021/001

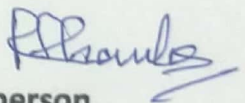
Date: 18th June 2022

MEETING NOTICE

The Library Committee meeting is scheduled on 22/06/2022 at 3:30 p.m. in the Swami Vivekanand Conference Hall. All the members are requested to make it convenient to attend the meeting. The Agenda of the meeting is as under:

Agenda:

1. Ph.D.Thesis Entry on Library Software.


Chairperson

To
All the members of the committee.



AKS University SATNA

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Swami Vivekanand Conference Hall

Date: 22th June 2022

Time: 3:30 p.m.

MEMBERS PRESENT

Dr.R.S.Tripathi,Vice Chancellor	Chairperson
Dr. Harshvardhan, Dean,FC&FS and FMS	Member
Dr.G.K.Pradhna ,Dean,Engineering & Technology	Member
Dr. S.S. Tomar ,Dean,FAST	Member
Dr. G.P.Richharia,Dean,Life Science & Technology	Member
Prof.G.C.Mishra,Director, Cement Technology	Member
Er.Ajeet Sarathe,Head,Agriculture Engineering	Member
Dr.S.P.Gupta,Head,Pharmacy	Member
Dr.R.S.Mishra,Haed,Education	Member
Dr.Asalam Sayeed,Head,Commerce	Member
Mr.Dashrath Patidar Library Incharge	Member Secretary

Agenda:

1. Ph.D. Thesis Entry on Library Software.

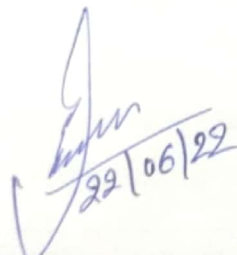
The Member Secretary welcomes the Chairperson and the members of the Meeting. The member secretary briefed about over view of the previous meeting action and the status of the same.

The member was discussed in detail above mentioned agenda and the following decisions were taken:

1. Ph.D.Thesis Entry on Library Software.

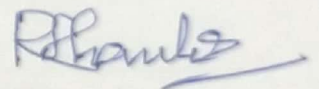
The Chairperson instructed the member secretary to Ph.D.Thesis Entry on Library Software and accessioning the same.

The Member Secretary thanked to the Chairperson for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and tanked for attending the meeting.

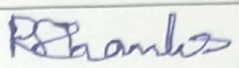
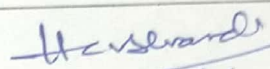

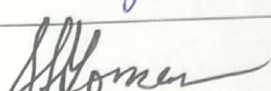
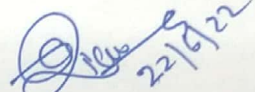
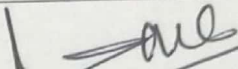
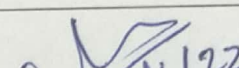
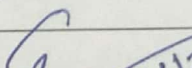
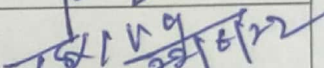
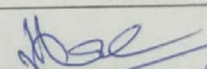
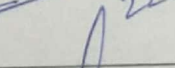


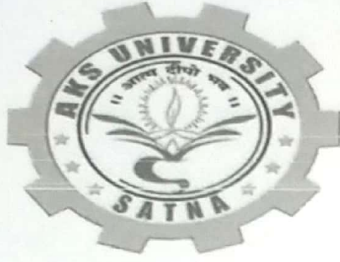
22/06/22

Member Secretary



Chairperson

SR.NO.	NAME	ROLE	SIGNATURE
1	Dr.R.S.Tripathi,Vice Chancellor	Chairperson	 22/6
2	Dr. Harshvardhan, Dean,FC&FS and FMS	Member	 22/6
3	Dr.G.K.Pradhna ,Dean,Engineering & Technology Member	Member	 Dr. Pradhna 22/6
4	Dr. S.S. Tomar ,Dean,FAST	Member	
5	Dr. G.P.Richharia,Dean,Life Science & Technology	Member	 22/6/22
6	Prof.G.C.Mishra,Director, Cement Technology	Member	 22/6
7	Er.Ajeet Sarathe,Head,Agriculture Engineering	Member	 22/6/22
8	Dr.S.P.Gupta,Head,Pharmacy	Member	 22/6/22
9	Dr.R.S.Mishra,Haed,Education	Member	 22/6/22
10	Dr.Aslam Sayeed,Head,Commerce	Member	 22-6-22
11	Mr.Dashrath Patidar Library Incharge	Member Secretary	 22/06/22



AKS University

SATNA

Ref.No.: -LIB/2022/002

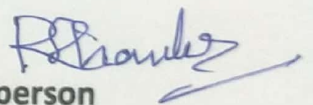
Date: 17th Dec. 2022

MEETING NOTICE

The Library Committee meeting is scheduled on 24/12/2022 at 3:30 p.m. in the E Block Conference Hall. All the members are requested to make it convenient to attend the meeting. The Agenda of the meeting is as under:

Agenda:

1. Central Library Website updating.


Chairperson

To
All the members of the committee.



AKS University

SATNA

LIBRARY COMMITTEE

Minutes of Meeting

Venue: E Block Conference Hall

Date: 24th Dec 2022

Time: 3:30 p.m.

MEMBERS PRESENT

Dr.R.S.Tripathi,Vice Chancellor	Chairperson
Dr. Harshvardhan, Dean,FC&FS and FMS	Member
Dr.G.K.Pradhna ,Dean,Engineering & Technology	Member
Dr. S.S. Tomar ,Dean,FAST	Member
Dr. G.P.Richharia,Dean,Life Science & Technology	Member
Prof.G.C.Mishra,Director, Cement Technology	Member
Er.Ajeet Sarathe,Head,Agriculture Engineering	Member
Dr.S.P.Gupta,Head,Pharmacy	Member
Dr.R.S.Mishra,Haed,Education	Member
Dr.Asam Sayeed,Head,Commerce	Member
Mr.Dashrath Patidar Library Incharge	Member Secretary

Agenda:

1. Central Library Website updating.

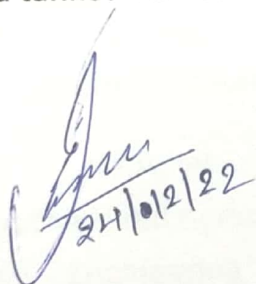
The Member Secretary welcomes the Chairperson and the members of the Meeting. The member secretary briefed about over view of the previous meeting action and the status of the same.

The member was discussed in detail above mentioned agenda and the following decisions were taken:

1. Central Library Website updating.

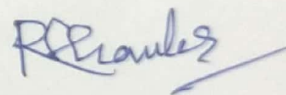
The Chairperson instructed the member secretary to Central Library Website updating.

The Member Secretary thanked to the Chairperson for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and tanked for attending the meeting.



24/02/22

Member Secretary



Chairperson

SR.NO.	NAME	ROLE	SIGNATURE
1	Dr.R.S.Tripathi,Vice Chancellor	Chairperson	<i>R.S.Tripathi</i> 24/12/21
2	Dr. Harshvardhan, Dean,FC&FS and FMS	Member	<i>Harshvardhan</i> 24/12/21
3	Dr.G.K.Pradhna ,Dean,Engineering & Technology	Member	<i>G.K.Pradhna</i> 24/12
4	Dr. S.S. Tomar ,Dean,FAST	Member	<i>S.S.Tomar</i>
5	Dr. G.P.Richharia,Dean,Life Science & Technology	Member	<i>G.P.Richharia</i> 24/12/21
6	Prof.G.C.Mishra,Director, Cement Technology	Member	<i>G.C.Mishra</i> 24/12
7	Er.Ajeet Sarathe,Head,Agriculture Engineering	Member	<i>Ajeet Sarathe</i> 24/12/22
8	Dr.S.P.Gupta,Head,Pharmacy	Member	<i>S.P.Gupta</i> 24/12/22
9	Dr.R.S.Mishra,Haed,Education	Member	<i>R.S.Mishra</i> 18/11/21
10	Dr.Asam Sayeed,Head,Commerce	Member	<i>Asam Sayeed</i> 24.12.22
11	Mr.Dashrath Patidar Library Incharge	Member Secretary	<i>Dashrath Patidar</i> 24/12/22



AKS University SATNA

Ref.No.: -LIB/2023/001

Date: 03 May 2023

MEETING NOTICE

The Library Committee meeting is scheduled on 12/05/2023 at 1:30 p.m. in the Swami Vivekanand Conference Hall. All the members are requested to make it convenient to attend the meeting. The Agenda of the meeting is as under:

Agenda:

1. Indent for textbooks and reference books for semester

Rachopad
12/05/2024

Chairperson

To
All the members of the committee.



AKS University SATNA

LIBRARY COMMITTEE

Minutes of Meeting

Venue: Swami Vivekanand Conference Hall

Date: 12th May 2023

Time: 1:30 p.m.

MEMBERS PRESENT

Dr.B.A.Chopade (Vice Chancellor)	Chairperson
Dr. R.S. Tripathi (Registrar)	Member
Dr.Harshwardhan Pro VC (Development)	Member
Dr. S.S. Tomar (Dean Agriculture)	Member
Dr. G.C. Mishra (Director Cement Technology)	Member
Dr. Kausik Mukherjee (HOD Management)	Member
Dr. Kamlesh Chore (HOD Life Science)	Member
Er.Rama Shukla (HOD Electrical Engineering)	Member
Dr.Shailendra Yadav (HOD Chemistry)	Member
Dr. Sudha Agrawal (HOD Mathematics)	Member
Dr. Sudhir Kumar Jain (HOD Law)	Member
Mr.Dashrath Patidar (Assistant Librarian,Library I/C)	Member Secretary

Agenda:

1. Indent for textbooks and reference books for semester.

The Member Secretary welcomes the Chairperson and the members of the Meeting. The member secretary briefed about over view of the previous meeting action and the status of the same.

The member was discussed in detail above mentioned agenda and the following decisions were taken:

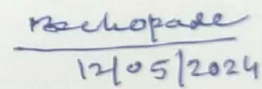
- 1. Indent for textbooks and reference books for semester.**

The Chairperson instructed the member secretary that sends a circular to all the HOD's regarding list of books required for semester.

The Member Secretary thanked to the Chairperson for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and tanked for attending the meeting.


12/05/23

Member Secretary


12/05/2024

Chairperson

SR.NO.	NAME	ROLE	SIGNATURE
1	Dr. B.A. Chopade	Chairperson	<u>B.A. Chopade</u> 12/05/2024
2	Dr. R.S. Tripathi	Member	<u>R.S. Tripathi</u> 12/05/24
2	Dr. Harshwardhan	Member	<u>Harshwardhan</u> 12.5.23
3	Dr. S.S. Tomar	Member	<u>S.S. Tomar</u>
4	Dr. G.C. Mishra	Member	<u>G.C. Mishra</u> 12/5
5	Dr. Kausik Mukherjee	Member	<u>Kausik Mukherjee</u> 12/05/23
6	Dr. Kamlesh Chöre	Member	<u>Kamlesh Chöre</u> 12.5.23
7	Dr. Rama Shukla	Member	<u>Rama Shukla</u> 12/05/23
8	Dr. Shailendra Yadav	Member	<u>Shailendra Yadav</u> 12/05/23
9	Dr. Sudha Agrawal	Member	<u>Sudha Agrawal</u> 23/12/23
10	Dr. Sudhir Kumar Jain	Member	<u>Sudhir Kumar Jain</u> 12/05/23
11	Mr. Dashrath Patidar	Member Secretary	<u>Dashrath Patidar</u> 12/05/23



AKS University SATNA

Ref.No.: -LIB/2023/002

Date: 16th December 2023

MEETING NOTICE

The Library Committee meeting is scheduled on 23/12/2023 at 3:00 p.m. in the E Block Conference Room. All the members are requested to make it convenient to attend the meeting. The Agenda of the meeting is as under:

Agenda:

1. User awareness program for faculty members.
2. Subscription of Print Journal/Electronic Resources.

Rachopade
23/12/2023

Chairperson

To
All the members of the committee.



AKS University SATNA

LIBRARY COMMITTEE

Minutes of Meeting

Venue: E Block Conference Room

Date: 23 December 2023

Time: 3:00 p.m.

MEMBERS PRESENT

Dr.B.A.Chopade (Vice Chancellor)	Chairperson
Dr. R.S. Tripathi (Registrar)	Member
Dr.Harshwardhan Pro VC (Development)	Member
Dr. S.S. Tomar (Dean Agriculture)	Member
Dr. G.C. Mishra (Director Cement Technology)	Member
Dr. Kausik Mukherjee (HOD Management)	Member
Dr. Kamlesh Chore (HOD Life Science)	Member
Er.Rama Shukla (HOD Electrical Engineering)	Member
Dr.Shailendra Yadav (HOD Chemistry)	Member
Dr. Sudha Agrawal (HOD Mathematics)	Member
Dr. Sudhir Kumar Jain (HOD Law)	Member
Mr.Dashrath Patidar (Assistant Librarian,Library I/C)	Member Secretary

Agenda:

1. User awareness program for faculty members.
2. Subscription of Electronic Resources.

The Member Secretary welcomes the Chairperson and the members of the Meeting. The member secretary briefed about over view of the previous meeting action and the status of the same.

The member was discussed in detail above mentioned agenda and the following decisions were taken:

1. User awareness program for faculty members

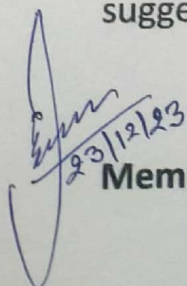
In the previous meeting the member secretary expressed lack of uses of electronic resources, in the regard, the chairperson requested the member secretary to conduct user awareness program during vacation. So the faculty members can access and if they have any difficulty in searching contact the member secretary.

2. Subscription of Print Journal/Electronic Resources.

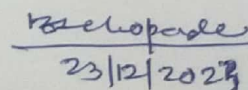
The Chairperson instructed the member secretary to take usage subscribed of print journals Electronic resources .He has also informed all Heads to motivate all the faculty members and students to use electronic resources regularly.

The chairperson was instructed to the member secretary to take usage statistics of the subscribed databases from January 2024 to December 2024 and submit the same in the first week of January 2024 to the Chairperson.

The Member Secretary thanked to the Chairperson for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and tanked for attending the meeting.


23/12/23

Member Secretary


23/12/2023

Chairperson

SR.NO.	NAME	ROLE	SIGNATURE
1	Dr. B.A. Chopade	Chairperson	<u>Bachopade</u> 23/12/2023
2	Dr. R.S. Tripathi	Member	<u>R.S. Tripathi</u> 23/12/23
2	Dr. Harshwardhan	Member	<u>Harshwardhan</u> 23.12.23
3	Dr. S.S. Tomar	Member	<u>S.S. Tomar</u>
4	Dr. G.C. Mishra	Member	<u>G.C. Mishra</u> 23/12
5	Dr. Kausik Mukherjee	Member	<u>Kausik Mukherjee</u> 23/12/23
6	Dr. Kamlesh Chore	Member	<u>Kamlesh Chore</u> 23/12/2023
7	Dr. Rama Shukla	Member	<u>Rama Shukla</u> 23/12/23
8	Dr. Shailendra Yadav	Member	<u>Shailendra Yadav</u> 23/12/23
9	Dr. Sudha Agrawal	Member	<u>Sudha Agrawal</u> 23/12/23
10	Dr. Sudhir Kumar Jain	Member	<u>Sudhir Kumar Jain</u> 23/12/23
11	Mr. Dashrath Patidar	Member Secretary	<u>Dashrath Patidar</u> 23/12/23



AKS University SATNA

Ref.No.: -LIB/2024/001

Date: 27 May 2024

MEETING NOTICE

The Library Committee meeting is scheduled on 07/06/2024 at 3:30 p.m. in the E Block Conference Room. All the members are requested to attend the meeting. The Agenda of the meeting is enclosed as under:

Agenda:

1. Subscription of Electronic Resources.(J-Gate)

A handwritten signature in blue ink, appearing to read 'R. Sharma', is written over the printed name 'Chairperson'.

Chairperson

To
All the members of the committee.



AKS University SATNA

LIBRARY COMMITTEE

Minutes of Meeting

Venue: E Block Conference Room

Date: 07 June 2024

Time: 3:30 p.m.

Dr.R.S.Tripathi,Vice Chancellor	Chairman
Dr.Harshvardhan,Dean,FC&FS and FMS	Member
Dr.G.K.Pradhna ,Dean,Engineering & Technology	Member
Dr.R.S.Nigam,dean,Education	Member
Dr.Sudhir Jain,Dean,Law	Member
Prof.G.C.Mishra,Director, Cement Technology	Member
Er.Rajesh Mishra,Head,food Technology	Member
Dr.T.Singh.Head,Agronomy	Member
Dr.Mahendra K Tiwari,Head,Environment Science	Member
Dr.Bhupendra K Mishra,Head,Mining Engineering	Member
Shri Dasrath Patidar, Library Incharge	Member Secretary

Agenda:

1. Subscription of Electronic Resources.

The Member Secretary of the committee welcomes the Chairperson and the committee of the Meeting. The member secretary briefed about the over view of the previous meeting action and the status of the same.

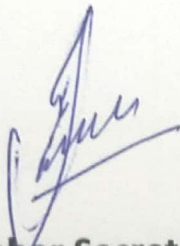
The member was discussed in detail on above mentioned agenda and the following decisions were taken:

1. Subscription of Electronic Resources (DELNET, J-Gate)

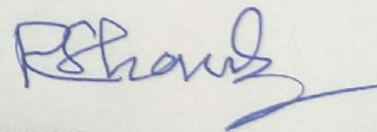
The Chairperson instructed the member secretary to take usage subscribed Electronic resources (DELNET, J-Gate).He has also informed all Heads to motivate all the faculty members and students to use electronic resources regularly.

The chairperson instructed to member secretary to take usage statistics of the subscribed databases from June 2024 to May 2025 and submit the same in the first week of January 2024 to the Chairperson.

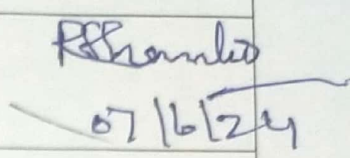
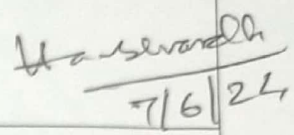
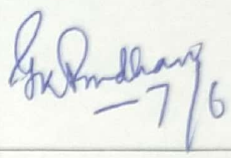
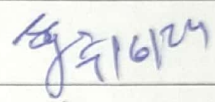
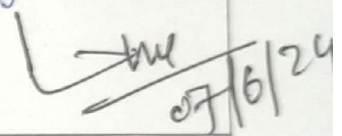
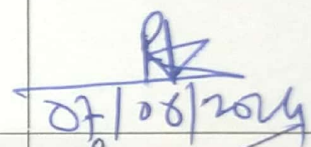
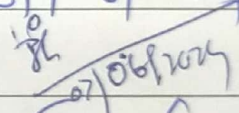
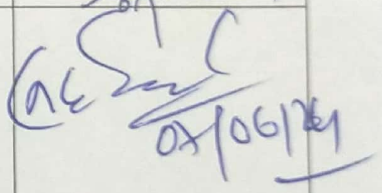
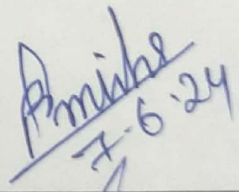
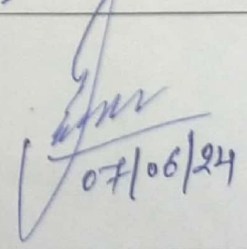
The Member Secretary thanked to the Chairperson for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and tanked for attending the meeting.



Member Secretary



Chairperson

SR.NO.	NAME	ROLE	SIGNATURE
1	Dr.R.S.Tripathi,Vice Chancellor	Chairman	 07/06/24
2	Dr.Harshvardhan,Dean,FC&FS and FMS	Member	 7/6/24
3	Dr.G.K.Pradhna ,Dean,Engineering & Technology	Member	 -7/6
4	Dr.R.S.Nigam,dean,Education	Member	
5	Dr.Sudhir Jain,Dean,Law	Member	 7/6/24
6	Prof.G.C.Mishra,Director, Cement Technology	Member	 07/6/24
7	Er.Rajesh Mishra,Head,food Technology	Member	 07/06/2024
8	Dr.T.Singh.Head,Agronomy	Member	 07/06/2024
9	Dr.Mahendra K Tiwari,Head,Environment Science	Member	 07/06/24
10	Dr.Bhupendra K Mishra,Head,Mining Engineering	Member	 7-6-24
11	Shri Dasrath Patidar, Library Incharge	Member Secretary	 07/06/24

Proceedings of the Meeting of the University Library Committee (ULC) held on 19.07.2019 at 04.00 PM in the old Board room of the University.

Members Present;

1. Hon'ble Prof. (Dr.) Amit Bannerjee,	-	Vice-Chancellor
2. Prof. P.K. Nanda, Dean, Research	-	Chairman
3. Prof. Anup Samantaray	-	Member
4. Prof. P. Mahapatra, Dean (PG), IAS	-	Member
5. Prof. Sujata Mishra, HOD, Chemistry, ITER	-	Member
6. Prof. M.K. Parida, Director, CETMS	-	Member
7. Prof. Debahuti Mishra, HOD, CSE, ITER	-	Member
8. Prof. Manas Das, HOD, Civil Engineering	-	Member
9. Dr. Ganesh Prasad Das, IBCS	-	Member
10. Dr. Madhubrata Mohanty, SNIL	-	Member
11. Dr. Sapan Kumar Sadual, SHM	-	Member
12. Dr. Bharat Bhusan Subudhi, SPS	-	Member
13. Ms. Pravati Tripathy, SNC	-	Member
14. Prof. B.B. Pradhan, Registrar	-	Member
15. Dr. D.B. Ramesh, Chief Librarian	-	Member Secretary

To begin with, Member Secretary Dr.D.B.Ramesh welcomed the Vice-chancellor and members of the Committee and appreciated for their timely presence in the meeting. He has apprised all the members about the status of Central Library, Institutional Libraries and Departmental Libraries, the Print Books, Print Journals and E-Resources available.

Prof. P.K. Nanda, Dean Research & Development added that the primary objective of the library is to support the educational and research programmes of the institute providing physical and online access to information. Vice Chancellor explained that SOADU library is automated using LIBSYS – an Integrated Library Management System. LIBSYS is being used to perform all types of library functions as stated below;

- Book Acquisition
- Cataloguing of Books
- Circulation of Books
- Web-based search interface for users.
- Using OPAC, users can search the library online catalogue by author, title, subject and keywords.
- User can know the latest addition of periodicals, books and status of documents
- Barcode is being used to tag all the books.

1. In forwarding the discussion agenda wise, Chief Librarian Dr. Ramesh placed the Tentative Budget Estimate for purchase of Print Books, Print Journals and E-Resources for the year 2019-20 institution wise as tabled below.

Particulars	Estimated Budget (Amount in Rs.)
Books – Print	50,00,000
Journals – Print (including Back Journals)	80,00,000
E-Resources	4,70,00,000
TOTAL	6,00,00,000

After detail discussion on the requisition papers filed by the individual institutions on purchase of books and draft estimate, the Committee approved the draft estimated Budget for the year 2019-20 and recommended to make budget provision accordingly.

2. Committee approved the agenda item to renew the subscription of the Print Journals and E-Resources for current year as subscribed in the last year.

Abstract and Citation Database
SCOPUS <http://www.scopus.com>

Full Text Databases

ScienceDirect <http://www.sciencedirect.com>

SOAU gets access to >1787 full text Journals related to below 9 subjects:

Biochemistry, Genetics & Molecular Biology (263 Titles)

Chemistry (113 Titles)

Computer Science(134 Titles)

Engineering (221 Titles)

Health Sciences (687 Titles)

Mathematics (101 Titles)

Materials Science (139Titles)

Pharmacology & Pharmaceutical Sciences (94 Titles)

Physics & Astronomy (113 Titles)

IEEE Xplore Digital Library <http://ieeexplore.ieee.org>

The content in IEEE Xplore comprises over 160 journals, over 1,200 conference proceedings, more than 3,800 technical standards.

EBSCO Host <http://search.ebscohost.com>

Academic Search Elite – contains more than 2,100 journals

MEDLINE with Full Text - MEDLINE, plus the database provides full text for more than 1,470 journals indexed in MEDLINE.

CINAHL with Full Text- CINAHL® with Full Text provides full text for more than 610 journals.

Dentistry & Oral Sciences Source

DynaMed Plus – the next-generation clinical information resource designed to decrease time to answer.

EBSCO Pharmacy Collection: India
EBSCO Biotechnology Collection: India
Business Source Elite
Hospitality & Tourism Complete
eBook Collection (EBSCO host)
EBSCO Engineering Collection: India
EBSCO Chemical Engineering Collection: India
EBSCO Geotechnology Collection: India
EBSCO Nanotechnology Collection: India
EBSCO Environmental Engineering Collection: India
Teacher Reference Center
Library, Information Science & Technology Abstracts - (LISTA) indexes more than 560 core journals, nearly 50 priority journals, and nearly 125 selective journals; plus books, research reports and proceedings.
Regional Business News - incorporates coverage of more than 80 regional business publications covering all metropolitan and rural areas within the United States.
GreenFILE - The database provides indexing and abstracts for more than 384,000 records, as well as Open Access full text for more than 4,700 records
PROQUEST <http://search.proquest.com>

ABI/INFORM Global
ProQuest Dissertations & Theses Global (>37,00,000)
ProQuest Medical Library
ProQuest Nursing & Health Source

Royal Society of Chemistry <http://pubs.rsc.org> (38 Journals)
Taylor & Francis <http://www.tandfonline.com> (320 Journals)
J-Gate <https://jgateplus.com/home/>
IBI <http://indiabusinessinsight.com/ibi/index>
ACSE Online <https://ascelibrary.org/>
ASME <https://asmedigitalcollection.asme.org/>
Springer Nature <https://www.springernature.com/gp>
LexisNexis <http://www.lexisadvance.com/>
WestLaw <http://login.westlawindia.com/>
Manupatra <https://www.manupatrafast.com/?t=desktop>

E-Book Databases

ProQuest's Ebrary - >1,00,000 E-Books <http://site.ebrary.com/lib/soauniversity>
Ebscohost's ECM – 5,50,000 E-Books <http://ecm.ebscohost.com>

Anti Plagiarism SW

In order to bring the quality in the research works, publications, etc. The similarity check software titled "TURNITIN" has been procured by the University for checking the Thesis, research papers, project report and student assignments, etc.
<https://www.turnitin.com/>

3. University Library Committee permitted to subscribe all the E-Resources for the current year 2019-20 as it was exactly in the last year 2018-19.

It was further resolved that any new Print Journals and E-Resource, if required, the requisition should reach to the Chief Librarian latest by the next fortnight.

4. Promotional avenues of the Library Staff.

Because of the squeezed promotional avenues, employees use to work in a single grade/rank/position more than ten years. If not possible to give them promotion, Committee recommended to consider the case of such employees

to hike their salary which shall motivate them to be bound in more vigour and vitality.

5. Collection of rare-books, manuscripts & other knowledge resources.

Committee instructed the Chief Librarian to exclusive apprise the members in the next meeting about the rare books and manuscripts available and explore the possibilities for further accumulation for enrichment of libraries.

The meeting ended with thanks to the Chair & Participants.

This finds approval of the Vice Chancellor.



**Dr. D.B. Ramesh
Member Secretary
University Library Committee**



Chairman



Vice-Chancellor